



**County Judge
CHAD SIMS
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD
2021 APR 22 PM 3:02
CLERK HARRISON CO.
BY PR DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 27th day of April, 2021, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG:

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

"RECOGNITION OF HARRISON COUNTY RETIREE, PHILLIP SHELTON SENIOR EQUIPMENT OOPERATOR - CREW LEADER - R&B EPARTMENT FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"PRESENTATION BY JEREMY RUST, REVQ+, REGARDING CREDIT CARD PAYMENT SERVICE TO PROVIDE ONLINE PAYMENTS AND IN HOUSE MACHINES TO SLIDE CARDS"

PUBLIC COMMENTS - AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.

2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.
4. Consideration and approval of the Business Associate Agreement with Gabriel Roeder Smith & Company to provide Harrison County a GASB 74/75 OPEB Actuarial Valuation for 2020 and authorization for the County Judge to execute said business associate agreement.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meetings of March 16, 2021, March 30, 2021 and April 13, 2021.

C. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

| | |
|-------------------|----------------------------|
| Gum Springs WSC | Noonday Rd West, Cr 3600 |
| Gum Springs WSC | Lansing Switch Rd, CR 3424 |
| Gum Springs WSC | Nolan St., Cr 3315 |
| West Harrison WSC | Firetower Road, CR 3804 |
| West Harrison WSC | Noonday Road East, CR 3700 |

3. Consideration and approval of the 2021 Road Construction Program.
4. Consideration and approval of the 2021 Seal Coat Plan.

D. SHERIFF'S DEPARTMENT:

E. MAINTENANCE DEPARTMENT: NO ITEMS FOR APPROVAL

F. INFORMATION TECHNOLOGY: ADMINISTRATIVE REPORT

G. FIRE MARSHAL: NO ITEMS FOR APPROVAL

H. PURCHASING: NO ITEMS FOR APPROVAL

I. HUMAN RESOURCES:

1. Consideration and approval of AFLAC Replacement Strategy presented by Dan Love, AFLAC.

J. TREASURER: NO ITEMS FOR APPROVAL

K. ELECTIONS: NO ITEMS FOR APPROVAL

L. NEW BUSINESS:

1. Consideration and action regarding the request by Constable Pct. 1 John Hickey and JP 1 John Oswalt regarding the purchase of Watchguard Video Equipment for Constable Pct. 1 Patrol Unit with said purchase to be paid from the Technology Fund in the amount of \$6,005.00.

2. Consideration and approval of 2020-2021 Annual Contracts and payment of FY 2020-2021 budgeted amounts for The Waskom Public Library, The Historical Society/Museum, The Longview Public Library, East Texas Open Door, Emergency Services District No. 2, and Emergency Services District No. 9 and authorization for the County Judge to execute said contracts.

3. Consideration and action to approve Request for Qualifications (RFQ) for the procurement for design/build services in reference to the programming, design, permitting and construction of a new Road and Bridge Building and the renovations of the ARC Building to include replacement of exterior siding and roof, and finish-out of new office and meeting spaces and authorization to publish the same.

ADJOURN



CHAD SIMS, COUNTY JUDGE

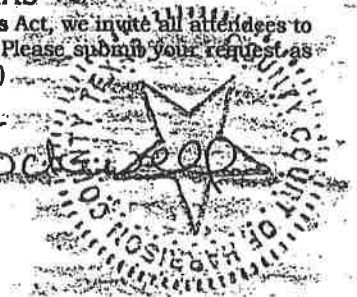
This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: April 22, 2021

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Deputy Clerk
Pam Rocks



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 27TH DAY OF APRIL 2021**

BE IT REMEMBERED that at 9:00 a.m. on the 27th day of April 2021, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

Invocation was led by County Judge, Chad Sims.

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

| | |
|--------------------|---------------------------|
| Chad Sims, | County Judge |
| William Hatfield, | Commissioner, Precinct #1 |
| Zephaniah Timmins, | Commissioner, Precinct #2 |
| Phillip Mauldin, | Commissioner, Precinct #3 |
| Jay Ebarb, | Commissioner, Precinct #4 |
| Liz James, | County Clerk |
| Becky Haynes, | County Auditor |

ANNOUNCEMENTS: "RECOGNITION OF HARRISON COUNTY RETIREE, PHILLIP SHELTON SENIOR EQUIPMENT OPERATOR – CREW LEADER- R&B DEPARTMENT FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

PRESENTATION BY JEREMY RUST, REVQ+, REGARDING CREDIT CARD PAYMENT SERVICE TO PROVIDE ONLINE PAYMENTS AND IN HOUSE MACHINES TO SLIDE CARDS"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:05 a.m.

ITEM A: County Auditor

Administrative Report: No Action to be taken-----Submission of financial reports. Exhibit A

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-125

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-126

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-127

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted. Exhibit A-3

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-128

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Business Associate Agreement with Gabriel Roeder Smith & Company to provide Harrison County a GASB 74/75 OPEB Actuarial Valuation for 2020 and authorization for the County Judge to execute said business associate agreement. Exhibit A-4

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-132

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2021 Road Construction Program. Exhibit C-3

Motioned by Comm. Ebarb
Seconded by Comm. Mauldins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-133

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2021 Seal Coat Plan. Exhibit C-4

ITEM D: Sheriff Department: B.J. Fletcher

Administrative Report: No action to be taken ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners. **No Report Submitted**

ITEM E: Maintenance Department: Brad Thomas

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. Waterline busted at Road & Bridge; busted pipe at airport. **No Report Submitted**

ITEM F: Information Technology

Administrative Report: No action to be taken--- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. **No Report Submitted**

ITEM G: Fire Marshal: Duana Couch

Administrative Report: No action to be taken. ----- Concerning status of OSSF permits; emergency management; solid waste site investigations. **No Report Submitted**

ITEM B: County Clerk:

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-129

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the minutes of Commissioner's Court Meeting(s) for March 16, 2021, March 30, 2021, and April 13, 2021. Exhibit B-1

ITEM C: Road and Bridge Department:

Administrative Report: ---Luke Davis, Harrison County Road Administrator, presented a report concerning the status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment. Exhibit C

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-130

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit C-1

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-131

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit C-2

Gum Springs WSC
Gum Springs WSC
Gum Springs WSC
West Harrison WSC
West Harrison WSC

Noonday Rd West, CR 3600
Lansing Switch Rd, CR 3424
Nolan St., CR 3315
Firetower Road, CR 3804
Noonday Rd East, CR 3700

ITEM H: Purchasing No Items for Approval

ITEM I: Human Resources

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-134

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve AFLAC Replacement Strategy presented by Dan Love, AFLAC. With changes being made for initial enrollment period of April 13, 2021 – May 31, 2021. On Short-Term Disability, Cancer, and Hospital polices, with effective date being June 1, 2021.
Exhibit I-1

ITEM J: Treasurer: No Items For Approval

ITEM K: Elections: No Items For Approval

ITEM L: New Business

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-135

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the request by Constable Pct. 1 and JP 1 John Oswalt regarding the purchase of WatchGuard Video Equipment for Constable Pct 1 Patrol Unit with said purchase to be paid from the group health in non- departmental Dept. in the amount of \$ 6,005.00 . Exhibit L-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-136

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2020-2021 Annual Contracts and payment for The Waskom Public Library, The Historical Society/Museum, The Longview Public Library, East Texas Open Door, Emergency Services District No. 2 and Emergency Services District No. 9 and authorization for the County Judge to execute said contracts. Exhibit L-2

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-137

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Request for Qualifications (RFQ) for the procurement for design/build services in reference to the programming, design, permitting, and construction of a new Road and Bridge Building and the renovations of the ARC Building to include replacement of exterior siding and roof, and finish-out of new office and meeting spaces and authorization to publish the same. Exhibit L-3


Recessed at 9:55 a.m.
Reconvened at 10:05 a.m.


ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Hatfield to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 11:07 a.m.

ATTEST:

APPROVED:


Elizabeth James, County Clerk
Harrison County, Texas


Chad Sims, County Judge
Harrison County, Texas

Minutes approved on 5/25/21.