



**County Judge
CHAD SIMS
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 31st day of August 2021, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas,
One State Under God, One and Indivisible"

ANNOUNCEMENTS: HUMAN RESOURCES – EMPLOYEE LUNCHEON UPDATE

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meetings of June 29, 2021, August 3, 2021 and August 17, 2021.

C. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Gemini Carthage Pipeline, LLC Boggy Road, CR 1222

3. Consideration and approval of Private Road Issuance Order #67 for PR #3658 located in Precinct 4, North of Noonday Road West, CR 3600.
4. Consideration and approval of Private Road Issuance Order #68 for PR #3659 located in Precinct 4, West off of PR #3658 in the Estates at Oakhill Farms Subdivision.

D. SHERIFF'S DEPARTMENT: UPDATE ON JAIL MEDICAL

1. Consideration and approval to accept a donation from Johnny Inc. in the amount of \$500.00 which will be used by the Harrison County Sheriff's Office.
2. Consideration and approval to accept a donation from Mr. David Thomas in the amount of \$100.00 which will be used by the Harrison County Sheriff's Office K-9 program.
3. Consideration and approval of Enterprise Lease for a 2021 Ford Police Interceptor Utility Vehicle, Quote No. 5844034 with Enterprise Fleet Management.

E. MAINTENANCE DEPARTMENT:

F. INFORMATION TECHNOLOGY:

G. FIRE MARSHAL:

H. PURCHASING:

1. Consideration and action regarding Route Manger GPS (by WORKWAVE) Agreement for Harrison County Road and Bridge.

I. HUMAN RESOURCES:

J. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for July, 2021 and authorization to publish on the county website pursuant to LGC Section 114.026.
2. Consideration and approval of the Harrison County Treasurer's Investment Report for July, 2021.
3. Consideration and approval of the Quarterly Fees paid to the State Comptroller, by the County Treasurer, for April through June 2021.

K. ELECTIONS:

1. Consideration and action regarding the approval of the Election Judges and Alternate Judges for the November 2, 2021 Election.

L. NEW BUSINESS:

1. Public Hearing regarding discussion on Tax Increase.
2. Public Hearing regarding Proposed County Clerk's Record Archive Fee Plan 2021-2022.
3. Public Hearing regarding Proposed District Clerk's Records Technology Plan 2021-2022.
4. Public Hearing regarding Proposed 2021-2022 Salaries, Expenses and other Allowances of Elected County Officials.
5. Public Hearing regarding Proposed 2021-2022 Harrison County Budget and Proposed Tax Rate.
6. Consideration and action regarding the following:
 - a. Setting of salaries, expenses, and other allowances of Elected County Officials for FY 2021-2022.
 - b. Setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2021-2022.
 - c. Order setting 2021-2022 Salaries of County Auditor and Assistant Auditors.
 - d. Order appointing District Court Reporter and setting of salary.
 - e. Order appointing County Court at Law Reporter and setting of salary.
 - f. Order appointing District Court Bailiff and setting of salary.
 - g. Order appointing County Court at Law Bailiff and setting of salary.
 - h. Approval of County Clerk's 2021-2022 Record Archive Fee Plan.
 - i. Approval of District Clerk's 2021-2022 Records Technology Plan.
7. Consideration and action regarding the adoption of the Harrison County Budget for FY 2021-2022.
8. Consideration and action to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2021-2022.
9. Consideration and action to ratify property tax collection increase of **\$ 1,199,883** for FY 2021-2022.
10. Consideration and approval of action to establish the 2021-2022 annual employment positions and compensation for county employees.

11. Consideration and approval of setting fees to be collected by the County Clerk and District Clerk for FY 2021-2022 that are not mandated by statute.

12. Consideration and action regarding the approval of the FY 2022 SAVNS Grant in the amount of \$18,592.27.

13. Consideration and action on the approval of the appointment of Randy Pilkington to fill the unexpired term of Kenneth Wright as Fire Commissioner for Harrison County Emergency Services District No. 8.

14. Consideration and approval of 2020-2021 Annual Contracts to include Harrison County Children's Services Board and the Marshall Depot with payment of budgeted amounts for each contract and authorization for the County Judge to execute said contracts.

15. Consideration and action regarding the approval of the request of Marshall Independent School District to renew their lease with Harrison County for use of the Ag Farm property for only two months (September 2021 & October 2021).

WORKSHOP – DISCUSSION REGARDING THE COUNTY ASSISTANCE SALES TAX DISTRICT NO. 1.

ADJOURN

CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: August 27, 2021

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 31st DAY OF AUGUST, 2021**

BE IT REMEMBERED that at 9:00 a.m. on the 31st of August, 2021 Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge Chad Sims.

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: "HUMAN RESOURCES – EMPLOYEE LUNCHEON UPDATE"

Employee Appreciation Luncheon will be held on the 24th of September 2021. Sheriff B.J. Fletcher has agreed to use the Sally Port where lunch will be served. At 11:00 a.m. a ceremony will be held on the third floor in the Commissioners Court Room, with thirty two people receiving awards.

Lunch will be served at 11:30 a.m. with Former Sheriff Tom McCool, doing the fish fry.

Declare A Quorum Present:

Public Comments: Mr. Mann spoke on Sugar Creek Addition.

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:10 a.m.

ITEM A: County Auditor No Administrative Report Submitted

Administrative Report: No Action to be taken. Harrison County Auditor Becky Haynes, presented the Submission of financial reports.

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-273

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-274

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-275

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted. Exhibit A-3

Item B: County Clerk:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-276

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve The minutes of Commissioner's Court Meeting(s) for June 29, 2021, August 3, 2021 and August 17, 2021. Exhibit B-1

ITEM C: Road and Bridge Department: Administrative Report Submitted

Administrative Report: ---Luke Davis, Harrison County Road Administrator, presented a report concerning the status of construction, maintenance and repairs of county roads, bridges and right of ways, also concerning condition of equipment. Exhibit C

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-277

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit C-1

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-278

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit C-2

Gemini Carthage Pipeline, LLC

Boggy Road, CR 1222

3. This Item passed at the request of Road and Bridge: Public Hearing Consideration and approval of Private Road Issuance Order #67 for PR #3658 located in Precinct 4, North of Noonday Road West, CR 3600. Item to be placed on next agenda for consideration and approval. Exhibit C-3

4. This Item passed at the request of Road and Bridge: Consideration and approval of Private Road Issuance Order #68 for PR #3659 located in Precinct 4, West off of PR #3658 in the Estates at Oakhill Farms Subdivision. Item to be placed on next agenda for consideration and approval. Exhibit C-4

ITEM D: Sheriff Department: Update on Jail Medical

Administrative Report: concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-279

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from Johnny Inc. in the amount of \$500.00 which will be used by the Harrison County Sheriff's Office. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-280

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve acceptance of a donation from Mr. David Thomas in the amount of \$100.00 which will be used by the Harrison County Sheriff's Office K-9 Program. Exhibit C-2

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-281

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Enterprise Lease for a 2021 Ford Police Interceptor Utility Vehicle, Quote No. 58844034 with Enterprise Fleet Management. Exhibit C-3

ITEM E: Maintenance Department: No Administrative Report Submitted

--- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

ITEM F: Information Technology: No Administrative Report Submitted

--- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

ITEM G: Fire Marshal: No Administrative Report Submitted

-- concerning status of OSSF permits, emergency management, solid waste site investigations-
No Administrative Report Submitted.

ITEM H: Purchasing: Item to be placed on January 28, 2021 at the request of Purchasing:
Consideration and action regarding Route Manager GPS (by WORKWAVE) Agreement for
Harrison County Road and Bridge. To be placed on January 28, 2022 Meeting for consideration
and approval.

ITEM I: Human Resources: No Administrative Report Submitted

ITEM J: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
Motion carried (5-0)
All members voting in favor
Order #2021-282

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the
Treasurer's Monthly Report for July 2021 and authorization to publish on the county website
pursuant to LGC Section 114.026. Exhibit J-1

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
Motion carried (5-0)
All members voting in favor
Order #2021-283

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the
Treasurer's Investment Report for the month of July 2021. Exhibit J-2

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-284

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the
Quarterly Fees paid to the State Comptroller, by the County Treasurer, for April through June
2021. Exhibit J-3

ITEM K: Elections:

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-285

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Election Judges and Alternate Judges for the November 2, 2021 Election. Exhibit K-1

ITEM L: New Business

1. Public Hearing opened at 9:35 a.m. regarding discussion on Tax Increase. Exhibit L-1

Public Comments: None

Public Hearing Closed at 9:36 a.m.

2. Public Hearing opened at 9:36 a.m. regarding proposed County Clerk's Record Archive Fee Plan 2021-2022. Exhibit L-2

Public Comments: None

Public Hearing Closed at 9:37 a.m.

3. Public Hearing opened at 9:37 a.m. regarding proposed District Clerk's Record Technology Plan 2021-2022. Exhibit L-3

Public Comments: None

Public Hearing Closed at 9:38 a.m.

4. Public Hearing opened at 9:38 a.m. regarding Proposed 2021-2022 Salaries, Expenses and other Allowances of Elected County Officials.

Public Comments: None

Public Hearing Closed at 9:39 a.m.

5. Public Hearing opened at 9:39 a.m. regarding proposed 2021-2022 Harrison County Budget and Proposed Tax Rate. Exhibit L-5

Public Comments: None

Public Hearing Closed at 9:40 a.m.

6. Consideration and action regarding the following:

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-286

A. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Setting of salaries, expenses, and other allowances of Elected County Officials for FY 2021-2022. Exhibit A

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-287

B. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2021-2022. Exhibit B

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-288

C. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Setting 2021-2022 of salaries, of County Auditor and Assistant Auditors. Exhibit C

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-289

D. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve appointing District Court Reporter and setting of salary. Exhibit D

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-290

E. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve appointing County Court at Law Reporter and setting of salary. Exhibit E

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-291

F. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve District Court Bailiff and setting of salary. Exhibit F

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-292

G. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve appointing County Court at Law Bailiff and setting of salary. Exhibit G

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-293

H. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the County Clerk's 2021-2022 Record Archive Fee Plan. Exhibit H

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimous
Order #2021-294

I. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the District Clerks' 2021-2022 Archive Fee Plan. Exhibit I

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-295

7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve and adopt the Harrison County FY 2021-2022 Budget as submitted and presented by Judge Chad Sims this date. Exhibit L-7

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-296

8. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2021-2022. Exhibit L-8 All members voting YES

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-297

9. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to ratify property tax collection increase with correction made in open court \$ 1,173,620 for FY 2021-2022. Exhibit L-9

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-298

10. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to establish the 2021-2022 annual employment positions and compensation for county employees. Exhibit L-10

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-299

11. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to set fees to be collected by the County Clerk and District Clerk for FY 2021-2022 that are not mandated by statute. Exhibit L-11

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-300

12. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the FY 2022 SAVNS Grant in the amount of \$ 18,592.27. Exhibit L-12

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-301

13. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the appointment of Randy Pilkington to fill the unexpired term of Kenneth Wright as Fire Commissioner for Harrison Count Emergency Services District No. 8 Exhibit L-13

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-302

14. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2020-2021 Annual Contracts to include Harrison County Children's Services Board and the Marshall Depot with payment of budgeted amounts for each contract and authorization for the County Judge to execute said contracts. Exhibit L-14

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2021-303

15. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the request of Marshall Independent School District to renew their lease with Harrison County for use of the Ag Farm property for only two months (September 2021 & October 2021). With correction made on members voting in favor.
Exhibit L-15

WORKSHOP – DISCUSSION REGARDING THE COUNTY ASSISTANCE SALES TAX DISTRICT NO. 1.

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:05 a.m.

ATTEST:



**Elizabeth James, County Clerk
Harrison County, Texas**

APPROVED:

**Chad Sims, County Judge
Harrison County, Texas**

Minutes approved on 10-15-2021.