



**County Judge  
CHAD SIMS  
Harrison County**

#1 Peter Whetstone Square, Room 314  
Marshall, Texas 75670  
903-935-8401  
903-935-4853 Fax  
Charlene Graff, Judicial Admin. Assist.

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 21<sup>st</sup> day of December, 2021, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas,  
One State Under God, One and Indivisible"

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

**AGENDA**

**A. AUDITOR:**

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for. December 10, 2021

**B. COUNTY CLERK:**

1. Consideration and approval of transcribed minutes of Commissioner's Court Meetings of No Minutes for Approval

**C. ROAD AND BRIDGE DEPARTMENT:**

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Cooperative Edmondson Road, CR 4600

3. Consideration and action to approve Services of MTX Surveying to create a new Harrison County Road Map, Map Book and Various Map Overlays including Digital Formats with proposal to be \$75.00 per hour not to exceed \$6,000.

**D. SHERIFF'S DEPARTMENT:**

1. Consideration and approval to accept a donation from Mr. David Thomas in the amount of \$100.00 to be used by the Harrison County Sheriff's Office K-9 Program.
2. Consideration and approval for out of state travel for Harrison County Sheriff's Office Lt. Joe Castillo and K9 Jumper to attend a K9 Handler's Course & Certification in Little Rock, Arkansas on January 19 21, 2022 with January 18, 2021 being a travel day along with associated travel expenses.
3. Consideration and approval for the Sheriff's Office for the Open-end-Lease Rate Quote 6122431, 2022 Chevrolet Malibu LS w/1 LS 4dr Sedan.

**E. MAINTENANCE DEPARTMENT:**

**G. FIRE MARSHAL:**

**H. PURCHASING:**

**I. HUMAN RESOURCES:**

**J. TREASURER:**

**K. ELECTIONS:**

**L. NEW BUSINESS:**

1. Consideration and action subject to ratification in Open Court, the approval of rescinding Quote No. 6106095, 2021 Malibu for the replacement of unit 8773 due to vehicle being sold out and the approval of Quote No. 6116966, Chevrolet Malibu RS purchase for the replacement in the Sheriff's Department.
2. Consideration and action to approve the re-appointment of Fire Commissioners for two (2) year terms for Emergency Services Districts as listed below:

ESD No. 1 - Rande Grotefendt, Carvis Key, and Thomas Visage  
ESD No. 4 - Doug Dotson, Jill Plemmons and Peggy Anderson

ESD No. 6 -Adam Shaw, Linda Walker, Lynn Wilson, and Mike Shaw

ESD No. 7 - Ernest Choyce and Josh Maness

ESD No. 8 - Jeff Coleman

ESD No. 9 - Albert Tiller, Steve Woodley, Donnie Golden Steve Matthews and Shane Swilley

**ADJOURN**

WILLIAM HATFIELD, COUNTY JUDGE PRO TEM

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: December 17, 2021

COUNTY CLERK  
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 21<sup>st</sup> DAY OF December, 2021**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 21<sup>st</sup> of December, 2021 Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

Invocation was led by County Judge Chad Sims.

**Pledge of Allegiance:**

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1 Not Present
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

**ANNOUNCEMENTS: NONE**

**Declare A Quorum Present:**

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:04 a.m.

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**ITEM A: County Auditor: No Administrative Report**

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-461

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-462

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-463

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the December 10, 2021 County Payroll as submitted. Exhibit A-3

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**ITEM B: County Clerk: No Minutes For Approval**

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**ITEM C: Road and Bridge Department:**

**Administrative Report:** ---Luke Davis, Harrison County Road Administrator, gave an update on the gasoline tanks, to save money there will be 2 at 12,500 gallons each tank. No Exhibit

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-464

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit C-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-465

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:  
Exhibit C-2

Etex Telephone Coop

Edmondson Road, CR 4600

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-466

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Services of MTX Surveying to create a new Harrison County Road Map, Map Book and Various Map Overlays, including Digital Formats, with proposal to be \$75.00 per hour not to exceed \$6,000. Exhibit C-3

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**ITEM D: Sheriff Department:**

**Administrative Report: No Administrative Report Given**

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-467

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve and accept a donation from Mr. David Thomas in the amount of \$100.00 which will be used by the Harrison County Sheriff's Office K9 Program. Exhibit D-1

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-468

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve out of state travel for Harrison County Sheriff's Office Lt. Joe Castillo and K9 Jumper to attend a K9 Handler's Course & Certification in Little Rock, Arkansas on January 19, 2022 with January 18, 2022 being a travel day along with associated travel expenses. Exhibit D-2

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-469

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Sheriff's Office for the Open-end-Lease Rate Quote 6122431, 2022 Chevrolet Malibu LS w/1LS 4 Door Sedan. Exhibit D-3

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**Maintenance Department: No Report Submitted**

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**ITEM F: Information Technology: No Items Submitted**

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**ITEM G: Fire Marshal: Duana Couch: No Items Submitted**

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**ITEM H: Purchasing: No Items Submitted**

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**ITEM I: Human Resources: No Items Submitted**

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**ITEM J: Treasurer: No Items Submitted**

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**ITEM K: Elections: Administrative report given by Donald Robinette**

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**ITEM L: New Business**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-470

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Consideration and action subject to ratification in Open Court, the approval of rescinding Quote No. 6106095, 2021 Malibu for the replacement of unit 8773 due to vehicle being sold, and the approval of Quote No. 6116966, Chevrolet Malibu RS purchase for the replacement in the Sheriff's Department. Order Amended in open court to rescind this order quote # 6106095 and will decline the order #6116966 and give the County Judge authority to approve Enterprise leases if already in the budget or for replacement vehicles.. Exhibit L-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2021-471

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the approval of the re-appointment of Fire Commissioners for two (2) year terms for Emergency Services Districts as listed below:

ESD No. 1- Rande Grotefendt, Carvis Key, and Thomas Visage  
ESD No. 4- Doug Dotson, Jill Plemmons and Peggy Anderson  
ESD No. 6- Adam Shaw, Linda Walker, Lynn Wilson, and Mike Shaw  
ESD No. 7- Ernest Choyce and Josh Maness  
ESD No. 8- Jeff Coleman  
ESD No. 9- Albert Tiller, Steve Woodley, Donnie Golden, Steve Matthews and Shane Swilley

No Exhibit

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**ITEM K: Elections: Administrative report given by Donald Robinette**

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**ADJOURNMENT:**

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 09:45 A.M.

ATTEST:

APPROVED:



*Elizabeth James*

Elizabeth James, County Clerk  
Harrison County, Texas

*Chad Sims*

Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on 2-1-2022.