



**County Judge
CHAD SIMS
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 4th day of January, 2022, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "RECOGNITION OF HARRISON COUNTY RETIREE, GINA BLAKELEY, DEPUTY TAX ASSESSOR FOR HER DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of December 22, 2021 Payroll.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s) of November 23, 2021 and December 7, 2021.

C. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Co-op

Simmons Road, CR 4503

3. Consideration and action regarding the approval of the proposal between Velvin Oil Company, Inc. and Harrison County, Texas for Velvin Oil Company to furnish fuel tanks and pumps (retaining ownership) as long as Harrison County purchases fuel from said vendor at a cost of 5 cents over their cost.
4. Consideration and approval of Private Road Issuance Order #69 for PR #3478, also known as Mallard Cove Lane, located in Precinct 3 west of PR #3467, south off of Country Club East, in the Mallard Cove Subdivision.

D. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken ----- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to accept a donation from. David Thomas in the amount of \$100.00 to be used by the Harrison County Sheriff's Office K-9 Program.
2. Consideration and approval to accept a donation from Sharee M Stevens in the amount of \$100.00 to be used by the Harrison County Sheriff's Office K-9 Program.

E. MAINTENANCE DEPARTMENT: NO ADMINISTRATIVE REPORT RECEIVED

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

F. INFORMATION TECHNOLOGY: NO ADMINISTRATIVE REPORT RECEIVED

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

G. FIRE MARSHAL:

Administrative Report: No action to be taken ---- concerning status of OSSF permits; emergency management; solid waste site investigations.

H. PURCHASING:

I. HUMAN RESOURCES: NO ADMINISTRATIVE REPORT RECEIVED

Administrative Report: No action to be taken ---- concerning the status relating to personnel activities.

1. Consideration and approval of Personnel Actions as submitted by the Human Resources Department.

J. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for November, 2021 and authorization to publish on the county website pursuant to LGC Section 114.026.

2. Consideration and approval of the Harrison County Treasurer's Investment Report for November, 2021.

K. ELECTIONS: NO ADMINISTRATIVE REPORT RECEIVED

Administrative Report: No action to be taken ---- concerning the status relating to election activities.

1. Consideration and action regarding the approval of the purchase from Hart Intercivic twenty-eight (28) Duo Go portal carrier with printer at a cost of \$1500.00 per printer for a total of \$42,650.00 to be paid from line item 200.407.4410.25 contract services.

L. NEW BUSINESS:

1. Consideration and action regarding the approval of the Wild Pig Abatement Program (WPAP) Memorandum of Understanding Landowner and the Wild Pig Abatement Program (WPAP) Memorandum of Understanding-Volunteers to guide the Extension Office trapping program

EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.072 (personnel matters) relating to Harrison County.

ADJOURN

CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: December 30, 2021

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 4TH DAY OF JANUARY, 2022**

BE IT REMEMBERED that at 9:00 a.m. on the 4th of January, 2022 Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Commissioner Hatfield.

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge/ Not Present
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: "RECOGNITION OF HARRISON COUNTY RETIREE, GINA BLAKELEY, DEPUTY TAX ASSESSOR FOR HER DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by Commissioner Hatfield, at 9:06 a.m.

ITEM A: County Auditor

Administrative Report: No Action to be taken. Harrison County Auditor Becky Haynes, presented the Submission of financial reports.
Exhibit A

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-01

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-02

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-03

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the December 22, 2021 County Payroll as submitted. Exhibit A-3

ITEM B: County Clerk:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-04

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the minutes of Commissioner's Court Meeting(s) for November 23, 2021 and December 7, 2021.

ITEM C: Road and Bridge Department:

Administrative Report: ---Luke Davis, Harrison County Road Administrator, presented a report concerning the status of construction, maintenance and repairs of county roads, bridges and rights of ways, also concerning condition of equipment. Exhibit C

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-05

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for December 16, 2021 through December 28, 2021, for the Harrison County Road & Bridge Department. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-06

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit C-2

Etex Telephone Co-op

Simmons Road, CR 4503

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-07

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the proposal between Velvin Oil Company Inc. and Harrison County, Texas for Velvin Oil Company to furnish fuel tanks and pumps (retaining ownership), as long as Harrison County purchases fuel from said vendor at a cost of 5 cents over their cost. Exhibit C-3

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-08

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas the approve of Private Road Issuance Order #69 for PR #3478, also known as Mallard Cove Lane, located in Precinct 3 west of PR #3467, south off of Country Club East, in the Mallard Cove Subdivision. Exhibit C-4

ITEM D: Sheriff Department:

Administrative Report: Sheriff Fletcher gave report concerning statistics reflecting December 1, 2021 to December 27, 2021 law enforcement activity; execution of civil responsibilities, jail population, and location of and turnover in prisoners. Exhibit D

Total Calls 2547 Criminal Reports (CID) 64

Arrest HCSO 95 (figure includes Deputies & booking Jailers)

Traffic Citations Issued 67 Mental 5

**Transport/Warrants Office 32 Transports
8548 Mileage**

Civil Process: Legal Documents Received 134

**Served: 53 Personal Service
17 Indictment Precepts served in Jail
27 Tax Postings
20 CCL/DC Postings
0 Harrison Central Appraisal District Tax Sales**

0 Harrison Central Appraisal District Tax Sales (Tues., October 5, 2021)

Total Served 117

**Juror Notices 1600
Grand Juror Notices 200**

12-28-2021 @ 9:56 A.M. Jail Population: 263

**12-1-2021 TO 12-27-2021 Contract Inmate Billing Out of County & Federal:
Marion (0) U.S. Marshal (22) Total 22**

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-09

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the donation from Mr. David Thomas in the amount of \$100.00 to be used by the Harrison County Sheriff's Office K-9 Program. Amended Order in open court to show donation is \$200.00.
Exhibit D-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-10

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the donation from Sharee M Stevens in the amount of \$100.00 to be used by the Harrison County Sheriff's Office K-9 Program. Exhibit D-2

ITEM E: Maintenance Department: No Report Submitted

ITEM F: Information Technology: No Report Submitted

ITEM G: Fire Marshal: Duana Couch

Administrative Report: No action to be taken. ----- Concerning on-site sewer facilities activity summary. December 1, 2021 to December 27, 2021. Exhibit G

Dispatched Calls:	136	Office Calls	192
Citations:	02	Inspections:	28
Fire reports requested	03	Fire cases recorded	03
Illegal Dumping Cases	14	Pickup order tickets for litter	06

Litter picked up (cubic feet)

Fire Marshal	2,681
Adult Probation	1,250
Willoughby	625
Sheriff	<u>1,250</u>
Team Total CF	4,247

ITEM H: Purchasing: No Items Submitted

ITEM I: Human Resources:

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-13

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to Personnel Actions as submitted by the Human Resources Department. Exhibit I-1

ITEM J: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-11

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Monthly Report for November 1, 2021 and authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit J-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-12

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Treasure's Investment Report for November 2021. Exhibit J-2

ITEM K: Elections:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-14

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the purchase from hart Intercivic twenty-eight (28) Duo Go portal carrier with printer at a cost of \$1500.00 per printer for a total of \$42,650.00 to be paid from line item 200.407.4410.25 contract services. Exhibit K-1

ITEM L: New Business

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2022-15

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Wild Pig Abatement Program (WPAP) Memorandum of Understanding Landowner and the Wild Pig Abatement Program (WPAP) Memorandum of Understanding-Volunteers to guide the Extension Office trapping program. Exhibit L-1

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 9:46 a.m.

ATTEST:



Elizabeth James, County Clerk
Harrison County, Texas

APPROVED:

Chad Sims, County Judge
Harrison County, Texas

Minutes approved on March 1, 2022

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 4TH DAY OF JANUARY, 2022**

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Seconded by Comm. Ebarb
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Motion carried unanimously (4-0)
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Chad Sims, County Judge
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Minutes approved on March 1, 2022