



**County Judge  
CHAD SIMS  
Harrison County**

#1 Peter Whetstone Square, Room 314  
Marshall, Texas 75670  
903-935-8401  
903-935-4853 Fax  
Charlene Graff, Judicial Admin. Assist.

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Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 1st day of February, 2022, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

**AGENDA**

**A. AUDITOR:**

**Administrative Report: No action to be taken** ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of January 21, 2022 Payroll.

**B. COUNTY CLERK:**

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s) of December 23, 2021, January 4, 2022 and January 18, 2022..

**C. ROAD AND BRIDGE DEPARTMENT:**

**Administrative Report: No action to be taken** ---- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

CenterPoint Energy	E. Country Club Rd
Rockcliff Energy Management LLC	American Plan Road, CR 1104
Etex Telephone Cooperative	Simmons Road, CR 4503

**D. SHERIFF'S DEPARTMENT:**

**Administrative Report: No action to be taken** ----- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and action regarding approval of the 2021 Racial Profiling Report – Final for the Sheriff's Department.
2. Consideration and action regarding approval for the Sheriff's Office for the Open-end Lease Rate Quote for 2022 Ford Police Interceptor Utility with Enterprise Fleet Management regarding Quote No. 6147010 for Kaylee Wallace.
3. Consideration and approval to accept a donation from David M. Thomas in the amount of \$200.00 to be used for the Harrison County Sheriff's Office (K) program.

**E. MAINTENANCE DEPARTMENT: NO ADMINISTRATIVE REPORT RECEIVED**

**Administrative Report: No action to be taken** ----- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

**F. INFORMATION TECHNOLOGY: NO ADMINISTRATIVE REPORT RECEIVED**

**Administrative Report: No action to be taken** ----- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

**G. FIRE MARSHAL:**

**Administrative Report: No action to be taken** ---- concerning status of OSSF permits; emergency management; solid waste site investigations.

**H. PURCHASING:**

**I. HUMAN RESOURCES: NO ADMINISTRATIVE REPORT RECEIVED**

**Administrative Report: No action to be taken** ---- concerning the status relating to personnel activities.

1. Consideration and approval of Personnel Actions as submitted by the Human Resources Department.

**J. TREASURER:**

1. Consideration and action regarding the approval of Treasurer's Monthly Report for December, 2021 and authorization to publish on the county website pursuant to LGC Section 114.026.
2. Consideration and approval of the Harrison County Treasurer's Investment Report for December, 2021.

**K. ELECTIONS: NO ADMINISTRATIVE REPORT RECEIVED**

**Administrative Report: No action to be taken** ---- concerning the status relating to election activities.

1. Consideration and action regarding the approval of the Early Voting and Election Day Polling Locations for the Primary Election on March 1, 2022.
2. Consideration and action regarding the approval of the Democrat and Republican Election Judges for the March 1, 2022 Primary Election.
3. Consideration and action regarding the approval of the Primary Election Services Contract between Harrison County Elections Office and the Democrat Party Chair Maxine Golightly and the Republican Party Chair Lee Lester for the March 1, 2022 Primary Election as well as the Runoff Primary Election, if necessary on May 24, 2022.

**L. NEW BUSINESS:**

**EXECUTIVE SESSION:**

1. Call of Court to Executive Session pursuant to Government Code Section 551.072 (personnel matters) relating to Harrison County.

**ADJOURN**

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CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: January 28, 2022

COUNTY CLERK  
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 1<sup>ST</sup> DAY OF FEBRUARY, 2022**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 1<sup>st</sup> of February, 2022 Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

Invocation was led by County Judge Chad Sims.

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

**ANNOUNCEMENTS: NONE**

**Declare A Quorum Present:**

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

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**ITEM A: County Auditor: Administrative Report: No action to be taken---Submission of financial reports.**

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-23

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-24

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-25

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the January 21, 2022 County Payroll as submitted. Exhibit A-3

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**ITEM B: County Clerk:**

Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-26

**1. IT IS ORDERED** by the Commissioner's Court of Harrison County, Texas to approve the transcribed minutes of Commissioner's Court Meeting of December 21, 2021. Exhibit B-1

**AMENDMENT** to take off January 4, 2022 and January 18, 2022 due to corrections that need to be made.

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**ITEM C: Road and Bridge Department:**

**Administrative Report:** ---Luke Davis, Harrison County Road Administrator, presented a report concerning the status of construction , maintenance and repairs of county roads, bridges and right of ways, also concerning condition of equipment. Exhibit C

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-27

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit C-1

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-28

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:  
Exhibit C-2

CenterPoint Energy  
Rockcliff Energy Management LLC  
Etex Telephone Cooperative

E. County Club Rd.  
American Plant Road, CR 1104  
Simmons Road, CR 4503

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-29

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the 2021 Racial Profiling Report- Final for the Sheriff's Department. Exhibit D-1.

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-30

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Sheriff's Office Open-end Lease Rate Quote for 2022 Ford Police Interceptor Utility with Enterprise Fleet Management regarding Quote No. 6147010 for Kaylee Wallace. Exhibit D-2.

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-31

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the acceptance of a donation from David M. Thomas in the amount of \$200.00 to be used for the Harrison County Sheriff's K-9 program. Exhibit D-3.

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**ITEM E: Maintenance Department: No Items Submitted**

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**ITEM F: Information Technology: No Items Submitted**

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**ITEM G: Fire Marshal: Duana Couch:**

**Administrative Report: No Action to be taken ---- Concerning on-site sewer facilities activity**

Summary. 01/01/2022 TO 01/26/2022. Exhibit G.

**Fire Marshal Office:**

**Dispatched Calls: 132**

**Office Calls: 168**

**Citations: 12**

**Inspections: 32**

**Fire Reports requested: 07**

**Fire reports (Includes Supplement): 49**

**Illegal Dumping Cases: 30**

**Pick up order tickets for litter: 02**

**Litter picked up (cubic feet):**

**Fire Marshal: 6,250**

**Adult Probation: 1,250**

**Willoughby: 1,250**

**Sheriff: 1,250**

**Team Total CF: 10,000**

**On-Site Sewer Facilities:**

**Complaints: 10**

**Notice of Violations: 02**

**Citations: 0**

**Inspections: 18**

**Utility Hookups: 24**

**1-Single Family Permits Fee: 17 = \$6,120.00**

**Commercial/ Multifamily Permit Fee: 03= \$1,680.00**

**Subdivision Review: 0= \$ 50.00**

**Insufficient Check Fee: 0= \$ 50.00**

**Total Money Collected: \$7,800.00**

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**ITEM H: Purchasing: No Items Submitted**

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**ITEM I: Human Resources: No Items Submitted**

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**ITEM J: Treasurer:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-32

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the County Treasurer's Monthly Report for December 2021 and authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit J-1.

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-33

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Treasurer's Investment Report for December 2021. Exhibit J-2.

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**ITEM K: Elections:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-34

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Early Voting and Election Day Polling Locations for the Primary Election on March 1, 2022. Exhibit K-1. And check to extend voting places first week.

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-35

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the approval of the Democrat and Republican Election Judges for the March 1, 2022 Primary Election. Exhibit K-2.

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-36

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas the approval of the Primary Election Services Contract between Harrison County Elections Office and the Democrat Party Chair Maxine Golightly and the Republican Chair Lee Lester for the March 1, 2022 Primary Election as well as the Runoff Primary Election, if necessary on May 24, 2022. Exhibit K-3

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**Item L: New Business: No Items Submitted.**

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**ADJOURNMENT:**

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Ebarb and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:22 A.M.

ATTEST:

Elizabeth James, County Clerk  
Harrison County, Texas

APPROVED:

*Wm A Hatfield*  
*Pro-Tem*

Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on March 15, 2022.