



**County Judge**

**CHAD SIMS**

**Harrison County**

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Asst.

FILE  
2022 MAY -6 AM 10:04

COURT REPORTING CO.  
BY A. T. S. CITY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 10<sup>th</sup> day of May, 2022, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:** "APPOINTMENT OF MARY DERTING AS COOPERATIVE EXTENSION AGENT FOR HARRISON AND MARION COUNTIES"

"PROCLAMATION DELARING MAY 2022 AS MENTAL HEALTH AWARENESS MONTH IN HARRISON COUNTY"

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

**AGENDA**

**A. AUDITOR:**

**Administrative Report: No action to be taken** — Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

**B. ROAD AND BRIDGE DEPARTMENT:**

**Administrative Report: No action to be taken** --- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Btex Telephone Coop                      Davidson Road, CR 4501

3. Consideration and action to approve an exception to the General Holiday Policy as outlined in the Harrison County Employee Handbook, Section 2B-6, to allow the Road & Bridge Department employees to accrue holiday time for extended hours worked during the week of the Memorial Day, The Emancipation Day Holiday, the Fourth of July holiday and the week of the Labor Day Holiday, in order to promote the continued progress on the approved Construction Plan with all accrued holiday time shall be used no later than October 31, 2022.

**C. SHERIFF'S DEPARTMENT:**

**Administrative Report: No action to be taken** --- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

**D. MAINTENANCE DEPARTMENT:**

**Administrative Report: No action to be taken** --- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

**E. INFORMATION TECHNOLOGY:**

**Administrative Report: No action to be taken** --- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

**F. FIRE MARSHAL:**

**Administrative Report: No action to be taken** --- concerning status of OSSF permits; emergency management; solid waste site investigations.

**G. PURCHASING:**

**H. HUMAN RESOURCES:**

**Administrative Report: No action to be taken** --- concerning the status relating to personnel activities.

**I. TREASURER:**

**J. ELECTIONS:**

**Administrative Report: No action to be taken** --- concerning the status relating to election activities.

1. Consideration and action regarding the approval of the Amended Polling Locations for the May 24<sup>th</sup> Run-Off Election.

**K. NEW BUSINESS:**

1. Consideration and action subject to ratification in Open Court, regarding the approval of Change Order #1 to Bid 2021-01- Seal Coat, road & Bridge Department with said award to H.V. Caver, Inc.
2. Consideration and action regarding the approval of setting a Public Hearing on June 21, 2022 at 9:00 a.m. to discuss the proposed Application for a Tax Abatement with Aviagen North America, Inc. and authorization for publication for said Public Hearing.
3. Consideration and action regarding the approval of the Amendment to the Harrison County Indigent Cremation Policy.
4. Consideration and action regarding the award of the 21AWMARSH Bid for the installation of the AWOS Project at the Airport.

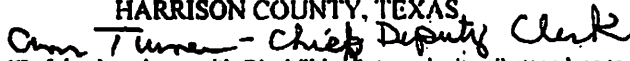
**ADJOURN**

  
\_\_\_\_\_  
CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: May 6, 2022

COUNTY CLERK  
HARRISON COUNTY, TEXAS

  
Ann Turner - Chief Deputy Clerk

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 10TH DAY OF MAY, 2022**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 10<sup>th</sup> of May, 2022, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge Chad Sims.

**Pledge of Allegiance:**

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Ann Turner,	Senior Deputy for Liz James County Clerk
Becky Haynes,	County Auditor

**ANNOUNCEMENTS:**

**"APPOINTMENT OF MARY DERTING AS COOPERATIVE EXTENSION AGENT FOR HARRISON AND MARION COUNTIES"**

**"PROCLAMATION DECLARING MAY 2022, AS MENTAL HEALTH AWARENESS MONTH IN HARRISON COUNTY"**

**Declare A Quorum Present:**

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:07 a.m.

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**ITEM A: County Auditor: Administrative Report: No action to be taken- submission of financial reports. Exhibit -A**

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-182

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-183

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-184

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the April 29, 2022 County Payroll as submitted. Exhibit A-3

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**ITEM B: Road and Bridge Department:**

**Administrative Report:** —Luke Davis, Harrison County Road Administrator, presented a report concerning the status of construction, maintenance and repairs of county roads, bridges and right of ways, also concerning condition of equipment. Exhibit B

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-185

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1.

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-186

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Etex Telephone Cooperative

Davidson Road, CR 4501

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-187

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve an exception to the General Holiday Policy as outlined in the Harrison County Employee Handbook, Section 2B-6, to allow the Road & Bridge Department employees to accrue holiday time for extended hours worked during the week of the Memorial Day, The Emancipation Day Holiday, the Fourth of July holiday and the week of the Labor Day Holiday, in order to promote the continued progress on the approved Construction Plan, with all accrued holiday time shall be used no later than October 31, 2022. Exhibit B-3.

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**ITEM C: Sheriff Department:**

**Administrative Report: Sheriff Fletcher gave report concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners. April 6, 2022 to May 3, 2022 Exhibit C**

**Total Calls 2413                  Criminal Reports (CID) 41**

**Arrest HCSO 86 (figure includes Deputies & booking Jailers)**

**Traffic Citations Issued 68                  Mental 3**

**Transport/Warrants Office 26 Transports  
6225 Mileage**

**Civil Process: Legal Documents Received 89**

**Served: 57 Personal Service  
12 Indictment Precepts served in Jail  
10 Tax Postings  
18 CCL/DC Postings  
0 Harrison Central Appraisal District Tax Sales**

**Total Served                  97**

**Juror Notices                  2000  
Grand Juror Notices                  0  
5-4-2022 @ 11:39 A.M. Jail Population: 256**

**4-6-2022 TO 5-3-2022 Contract Inmate Billing Out of County & Federal:**

**Marion (4) U.S. Marshal (30) Total 34**

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**ITEM D: Maintenance Department: No Administrative Report Given**

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**ITEM E: Information Technology: No Administrative Report Given**

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**ITEM F: Fire Marshal: Duana Couch**

**Administrative Report: No action to be taken. ----- Concerning on-site sewer facilities activity summary. 04-01-2022 to 04-30-2022. Exhibit F**

Dispatched Calls:	129	Office Calls	111
Citations:	0	Inspections:	41
Fire reports requested	10	Fire reports written	61
Illegal Dumping Cases	36	Pickup order tickets for litter	05

Litter picked up (cubic feet)

Fire Marshal	5,625
Adult Probation	1,250
Willoughby	1,250
Sheriff	<u>2,500</u>
Team Total CF	10,625

OSSF:

Complaints 10

Notice of Violations 06

Citations 01

Inspections 18

Utility Hookups 17

1-Single Family Permits Fee 10 = \$ 3,600.00

Commercial/Multifamily Permit Fee 03 = \$ 1,680.00

Subdivision Review 01 = \$ 50.00

Insufficient Check Fee 0 = \$ 50.00

Total Money Collected \$5,330.00.00

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**ITEM G: Purchasing: No Items Submitted**

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**ITEM H: Human Resources: No Items Submitted**

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**ITEM I: Treasurer: No Items Submitted**

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**ITEM J: Elections: Administrative Report: No Action to be taken—**

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-188

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Amended Polling Locations for the May 24<sup>th</sup> Run-Off Election. Exhibit J-1.

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**ITEM K: New Business**

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-189

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the action subject to ratification in Open Court, regarding the approval of Change Order # 1 to Bid 2021-01- Seal Coat, Road & Bridge Department with said award to H.V. Caver, Inc. Exhibit K-1.

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Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-190

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve action regarding the approval of setting a Public Hearing on June 21, 2022 at 9:00 a.m. to discuss the proposed Application for a Tax Abatement with Aviagen North America, Inc. and authorization for publication for said Public Hearing. Exhibit K-2.

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-191

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Amendment to the Harrison County Indigent Cremation Policy. Exhibit K-3.

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-192


**4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the award of the 21AWMARSH Bid for the installation of the AWOS Project at the Airport. Exhibit K-4.


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**ADJOURNMENT:**

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 09:36 A.M.

**ATTEST:**

  
Elizabeth James, County Clerk  
Harrison County, Texas

  
Chad Sims, County Judge  
Harrison County, Texas

Executed on \_\_\_\_\_.