

FILED

AUG 12 2022

ELIZABETH JAMES, CLERK COUNTY COURT
HARRISON COUNTY, TEXAS
BY 11:10 Am PR DEPUTY



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Asslst.

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 16th day of August, 2022, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas,
One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for August 5, 2022
4. Consideration and action to approve a Special Budget in the General Fund for FY 20 pursuant to LGC 111.0106: SPECIAL BUDGET FOR GRANT OR AID MONEY. The county auditor or

the county judge in a county that does not have a county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

B. ROAD AND BRIDGE DEPARTMENT: Construction Report

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Cypress Valley WSC	James Marshall Road, CR 4109
West Harrison WSC	Firetower Road, CR 3804
West Harrison WSC	Firetower Road, CR 3804
ETEX Telephone Coop	Simmons Road, CR 4503
ETEX Telephone Coop	Singleton Road, CR 4508
ETEX Telephone Coop	Dehart Road, CR 4507
ETEX Telephone Coop	Dehart Road, CR 4507
ETEX Telephone Coop	Simmons Road, CR 4503
Triple G Water Services	Ann Trace, CR 1124
City of Marshall, Texas	Five Notch Road, CR 1030
ETEX Telephone Coop	Simmons Road, CR 4503

3. Consideration and approval of the Final Plat for "Promise Land Estates" Subdivision off of Elysian Fields Cutoff, CR 1400, Pct. 1 and authorization for the County Judge to execute said Final Plat.

4. Consideration and approval of the Final Plat for "El Rancho Rojas" Subdivision off of Taylor Road, CR 1324, Pct. 1 and authorization for the County Judge to execute said Final Plat.

5. Consideration and approval of the Final Plat for "Crossroads at Harleton" Subdivision off Law Road, CR 4010, Pct. 4 and authorization for the County Judge to execute said Final Plat.

6. Consideration and action regarding the approval of Eight Mile Creek, CR 1301 Advance Funding Agreement to include Resolution, Local Gov. Waiver, Eight Mile Creek Affidavit, the Notification Letter to Harrison County regarding this project and authorization for the County Judge to execute said documents.

C. SHERIFF'S DEPARTMENT:

1. Consideration and action regarding the approval of the North Texas Internet Crimes Against Children Task Force Agency Participation Agreement which includes the Interlocal Agreement effective October 1, 2021 and September 30, 2022 between the City of Dallas and the Harrison County Sheriff's Department and authorization for the County Judge to execute said agreement.

D. MAINTENANCE DEPARTMENT:

E. INFORMATION TECHNOLOGY:

F. FIRE MARSHAL:

G. PURCHASING:

1. Consideration and action regarding the approval of the Award of BID #2022-06, Old Town Road, CR 1202, to Rayford Truck & Tractor with the letter of recommendation from the Purchasing Agent.
2. Consideration and action regarding the approval of the Award of BID #2022-07, Five Notch Road North, CR 1023, to Rayford Truck & Tractor with the letter of recommendation from the Purchasing Agent.
3. Consideration and action regarding the approval of the AWARD of BID #2022-08, Cal Young Road, CR 3500, to Rayford Truck & Tractor with the letter of recommendation from the Purchasing Agent.

H. HUMAN RESOURCES:

I. TREASURER:

J. ELECTIONS:

1. Consideration and action regarding the approval of the Order of Election for the General Election to be held November 8, 2022.
2. Consideration and action regarding the approval of the Judges and Alternate Judges for the November 8, 2022 General Election.
3. Consideration and action regarding the approval to add one (1) more Election Day Polling Places to the original Polling Locations list to include ETBU for a total of Election Day Polling Places to be 18.
4. Consideration and action regarding the approval of the **EARLY VOTING LOCATIONS, DATES AND TIMES** for the following locations:

MAIN OFFICE
 T J TAYLOR
 SCOTTSVILLE
 GEORGE WASHINGTON CARVER COMMUNITY CENTER
 WASKOM
 ESD 9
 GOLD HALL
 WOODLAND HILLS BAPTIST
 WOODLAWN
 HARLETON

5. Consideration and action regarding the approval to inform Harrison County Voters of Consolidated Polling Places regarding the attached list of Election Day Polling Locations previously used as precinct voting locations regarding the November 8, 2022 due to the implementation of Countywide Voting System as follows:

Commissioner Precinct One:

Precinct 7 - ESD 3,
 Precinct 10 - ESD4, Station 4,
 Precinct 18 - Marshall City Arena,
 Precinct 21 - Friendship Baptist Church

Commissioner Precinct Two:

Precinct 11 - Harrison County Airport

Commissioner Precinct Four:
Precinct 4 – Lions Community Center
Precinct 16 – Smyrna Methodist Church
Precinct 23 – Morton Baptist Church

6. Consideration and action regarding the list of workers as submitted by the Republican and Democratic Party Chairs for the November 8, 2022 General Election.

7. Consideration and action regarding the approval of the Party Chair Submissions for Early Voting Ballot Board:

REPUBLICAN: Kyle Bond, Chair – Laurie Shelton – Eddie Napps
DEMOCRATIC: Melissa Al Ahamadi – Cynthia Leleko

K. NEW BUSINESS:

1. Consideration and action to discuss proposed 2022-2023 tax rate for Harrison County, take record vote (if needed) and schedule Public Hearings on said proposed tax rate to be held on September 6, 2022 and September 13, 2022 at 9:00 a.m. and authorize publication of Public Notices.

2. Consideration and action to approve Public Hearings to be held on September 13, 2022 at 9:00 a.m. and authorize publication of said Public Notices as follows:

a. Public Hearing to consider Proposed 2022-2023 Budget and Proposed Tax Rate.

b. Public Hearing to consider the Tax Rate Increase for FY 2022-2023.

c. Public Hearing to consider County Clerk's 2022-2023 Proposed Archive Fee Plan.

d. Public Hearing to consider District Clerk's 2022-2023 Proposed Technology Fund Plan.

e. Public Hearing regarding the FY 2022-2023 Proposed Salaries, Expenses and other Allowances for Elected Officials.

3. Consideration and action to set September 13, 2022 a.m. for Adoption of County Budget and to set Tax Rate for Harrison County for FY 2022-2023.

4. Consideration and approval of Veronica King, Tax Assessor-Collector's Continuing Education Transcript to be recorded with the Commissioner's Court Minutes.

5. Consideration and action regarding the approval of the Revised Ground Lease Hangar Contract to be implemented for each of the Ground Leases at the Harrison County Airport.

BUDGET WORKSHOP SESSION:

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on August 15, 2022

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Pam Rockwell
Senior Deputy Clerk



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 16TH DAY OF AUGUST, 2022**

BE IT REMEMBERED that at 9:00 a.m. on the 16th of August, 2022, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by Chad Sims, County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:04 a.m.

ITEM A: County Auditor: Administrative Report: – concerning Submission of financial reports. No action to be taken.

No Report Submitted

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-301

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-302

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-303

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for August 5, 2022. Exhibit A-3.

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-304

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Special Budget in the General Fund for FY 2022 pursuant to LGC 11.0106 **SPECIAL BUDGET FOR GRANT OR AID MONEY**. The auditor or the county judge in a county that does not have a county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

ITEM B: Road and Bridge Department: Administrative Report: No action to be taken

Luke Davis gave Administrative Report: – concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-305

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for July 26, 2022 through August 10, 2022, for the Harrison County Road & Bridge Department. Exhibit B-1.

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-306

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Cypress Valley WSC
West Harrison WSC
West Harrison WSC
ETEX Telephone Coop
ETEX Telephone Coop
ETEX Telephone Coop
ETEX Telephone Coop
ETEX Telephone Coop
Triple G Water Services
City of Marshall, Texas
ETEX Telephone Coop

James Marshall Road, CR 409
Firetower Road, CR 3804
Firetower Road, CR 3804
Simmons Road, CR 4503
Singleton Road, CR 4508
Dehart Road, CR 4507
Dehart Road, CR 4507
Simons Road, CR 4503
Ann Trace, CR 1124
Five Notch Road, CR 1030
Simmons Road, CR 4503

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-307

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to the final plat for "Promise Land Estate" Subdivision off of Elysian Fields Cutoff, CR 1400 Pct. 1 and authorization for the County Judge to execute said Final Plat. Exhibit B-3.

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-308

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Final Plat for "El Rancho Rojas" Subdivision off of Taylor Road, CR 1324, Pct.1 Exhibit B-4 a

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-309

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Final Plat for "Crossroads at Harleton" Subdivision off Law Road, CR 4010 Pct. 4 and authorization for the County Judge to execute said Final Plat. Exhibit B-5.

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-310

6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Eight Mile Creek, CR 1301 Advance Funding Agreement to include Resolution, Local Gov. Waiver, Eight Mile Creek Affidavit, the Notification Letter to Harrison County regarding this project and authorization for the County Judge to execute said documents. Exhibit B-6.

ITEM C: Sheriff's Department: Administrative Report: No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population and location of and turnover in prisoners.

No Report Submitted

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-311

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the North Texas Internet Crimes Against Children Task Force Agency Participation Agreement which includes the Interlocal Agreement effective October 1, 2021 and September 30, 2022 between the City of Dallas and the Harrison County Sheriff's Department and authorization of the County Judge to execute said agreement. Exhibit C-1.

ITEM D: Maintenance Department: Administrative Report: --- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. No action to be taken

No Report Submitted

ITEM E: Information Technology: - Administrative Report: -- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. No action to be taken

No Report Submitted

ITEM F: Fire Marshal: Administrative Report: No action to be taken

Fire Marshall D.J. Couch gave Administrative Report-- concerning the status of OSSF permits, emergency management, and solid waste site investigations.

ITEM G: Purchasing:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-312

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Award of BID #2022-06, Old Town Road, CR 1202, to Rayford Truck & Tractor with the letter of recommendation from the Purchasing Agent. Exhibit G-1

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-313

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Award of BID #2022-07, Five Notch Road North, CR 1023, to Rayford Truck & Tractor with the letter of recommendation from the Purchasing Agent. Exhibit G-2

Amended Order to add RC-250 and the grade Five Rock on the first course.

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-314

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Award of BID #2022-08, Cal Young Road, CR 3500 to Rayford Truck & Tractor with the letter of recommendation from the Purchasing Agent. Exhibit G-3

ITEM H: Human Resources: No Items Submitted

No Items Submitted

ITEM I: Treasurer:

No Report Submitted

ITEM J: Elections: Administrative Report: --- concerning the status relating to election activities. No Action to be taken.

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-315

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Order of Election for the General Election to be held November 8, 2022. Exhibit J-1

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-316

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Judges and Alternate Judges for the November 8, 2022 General Election. Exhibit J-2

Amended Order to show this is a two year term.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-317

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to add one (1) more Election Day Polling Places to the original Polling Locations List to include ETBU for a total of Election Day Polling Places to be 18. Exhibit J-3

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-318

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the **Early Voting Locations**. Exhibit J-4

MAIN OFFICE
TJ TAYLOR
SCOTTSVILLE
GEORGE WASHINGTON CARVER COMMUNITY CENTER
WASKOM
ESD 9
GOLDHALL
WOODLAND HILLS BAPTIST
WOODLAWN
HARLETON

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-319

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to, inform the Harrison County Voters of Consolidated Polling Places regarding the attached list of Election Day Polling Locations previously used as precinct voting locations, will no longer be open to Vote on November 8, 2022, Election Day due to the implementation of Countywide Voting System as follows.

Exhibit J-5

Commissioner Precinct One:

**Precinct 7 – ESD 3,
Precinct 10 – ESD4, Station 4,
Precinct 18 – Marshall City Arena,
Precinct 21 – Friendship Baptist Church**

Commissioner Precinct Two:

Precinct 11 – Harrison County Airport

Commissioner Precinct Four:

**Precinct 4- Lions Community Center
Precinct 16- Smyrna Methodist Church
Precinct 23- Morton Baptist Church**

6. Consideration and action regarding the list of workers as submitted by the Republican and Democratic Party Chairs for the November 8, 2022 General Election.

Passed on Item # 6

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-320

7. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Party Chair Submissions for Early Voting Ballot Board:
Exhibit J-7

REPUBLICAN: Kyle Bond, Chair – Eddie Napps
DEMOCRATIC: Melissa Al Alhamadi – Cynthia Leleko

ITEM K: New Business:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-321

1. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to discuss proposed 2022-2023 tax rate for Harrison County, take record vote (if needed) and schedule Public Hearings on said proposed tax rate to be held on September 6, 2022 and September 13, 2022 at 9:00 a.m., and authorize publication of Public Notices.
No Exhibit

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-322

2. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Public Hearing to be held on September 13, 2022 at 9:00 a.m. and authorize publication of said Public Notices as follows:
No Exhibit

- a. Public Hearing to consider Proposed 2022-2023 Budget and Proposed Tax Rate.
 - b. Public Hearing to consider the Tax Rate Increase for FY 2022-2023.
 - c. Public Hearing to consider County Clerk's 2022-2023 Proposed Archive Fee Plan.
 - d. Public Hearing to consider District Clerk's 2022-2023 Proposed Technology Fund Plan.
 - e. Public Hearing regarding the FY 2022-2023 Proposed Salaries, Expenses and other Allowances for Elected Officials.
-

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-323

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to consider and approve to set September 13, 2022 a.m. for the Adoption of County Budget and to set Tax Rate of Harrison County for FY 2022-2023.

No Exhibit

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-324

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Veronica King, Tax Assessor-Collector's continuing Education Transcript to be recorded with the Commissioner's County Minutes.

No Exhibit

5. Consideration and action regarding the approval of the Revised Ground Lease Hangar Contract to be implemented for each of the Ground Leases at the Harrison County Airport.
No Exhibit

Pass on Item 5

Budget Workshop: No Budget Hearings

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:09 A.M.

ATTEST:



Elizabeth James

**Elizabeth James, County Clerk
Harrison County, Texas**