



County Judge
CHAD SIMS
Harrison County
#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD
2022 SEP -9 AM 10:53

ELIZABETH JAMES
CO. CLERK HARRISON CO.
BY PR DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 13th day of September, 2022, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:**

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of payroll for September 2, 2022.
4. Consideration and action to approve the Auditor's Office to apply for the SCAAP 2023 (State Criminal Alien Assistance Program) Grant for Harrison County and if awarded authorization for the County Judge to execute acceptance of said grant award documents.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken --- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Eastex Telephone Coop
Eastex Telephone Coop

Old Town Road, CR 1202
Judge Furrh Road, CR 1207

3. Consideration and approval of the "Harrison County Road Condition Report" as of September 1, 2022 for the Harrison County Road and Bridge Department.

4. PUBLIC HEARING – Proposed Replat of Big Rock Lake Subdivision on Walkers Mill Road, CR 3705, Pct. 3.

5. Consideration and approval of the Final Plat for the Replat for Big Rock Lake Subdivision off Walkers Mill Road, CR 3705, Pct.3

C. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and action regarding the approval of the Interlocal Cooperation Contract between Texas State University and Harrison County on behalf of the Harrison County Sheriff's Office to conduct controlled buy/stings and follow-up of tobacco permitted retail outlets.

D. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken --- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

E. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

F. FIRE MARSHAL:

Administrative Report: No action to be taken --- concerning status of OSSF permits; emergency management; solid waste site investigations.

G. PURCHASING:

H. HUMAN RESOURCES:

I. TREASURER:

J. ELECTIONS:

Administrative Report: No action to be taken ---- concerning the status relating to election activities.

K. NEW BUSINESS:

1. Public Hearing regarding discussion on Tax Increase for FY 2022-2023.
2. Public Hearing regarding Proposed County Clerk's Record Archive Fee Plan 2022-2023.
3. Public Hearing regarding Proposed District Clerk's Records Technology Plan 2022-2023.
4. Public Hearing regarding Proposed 2022-2023 Salaries, Expenses and other Allowances of Elected County Officials.
5. Public Hearing regarding Proposed 2022-2023 Harrison County Budget and Proposed Tax Rate.
6. Consideration and action regarding the following:
 - a. Setting of salaries, expenses, and other allowances of Elected County Officials for FY 2022-2023.
 - b. Setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2022-2023.
 - c. Order setting Salaries of County Auditor and Assistant Auditors.
 - d. Order appointing District Court Reporter and setting of salary.
 - e. Order appointing County Court at Law Reporter and setting of salary.
 - f. Order appointing District Court Bailiff and setting of salary.
 - g. Order appointing County Court at Law Bailiff and setting of salary.
 - h. Approval of County Clerk's 2022-2023 Record Archive Fee Plan.
 - i. Approval of District Clerk's 2022-2023 Records Technology Plan.
7. Consideration and action regarding the adoption of the Harrison County Budget for FY 2022-2023.
8. Consideration and action to take a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2022-2023.
9. Consideration and action to ratify property tax collection increase of \$ 1,341,207 for FY 2022-2023.
10. Consideration and approval of action to establish the 2022-2023 annual employment positions and compensation for county employees.
11. Consideration and approval of setting fees to be collected by the County Clerk and District Clerk for FY 2022-2023 that are not mandated by statute.
12. Consideration and approval of setting Sheriff's & Constable's fees for 2023.

13. Consideration and action regarding the approval of the FY 2023 SAVNS Maintenance Services Grant Contract.

14. Consideration and action regarding the approval of the Texas VINE Services Agreement for the Statewide Automated Victim Notification Service (SAVNS) Contract No. 2022234-4900-393-019 between APPRISS AND Harrison County to be effective 09.01.2022 and terminate on 08.31.2023.

15. Consideration and approval of the Harrison County Holiday Schedule October 1, 2022 through September 30, 2023.

16. Consideration and approval of the Resolution of the Harrison County Commissioners' Court concerning the Regular Term of Court Fiscal Year 2022-2023.

17. Consideration and approval of the Regular Meetings of the Commissioners' Court October 1, 2022 through September 30, 2023.

18. Consideration and approval of the RAMP (Routine Airport Maintenance Program) Grant for 2023.

EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (consultation with attorney to discuss pending legal contract matters).

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

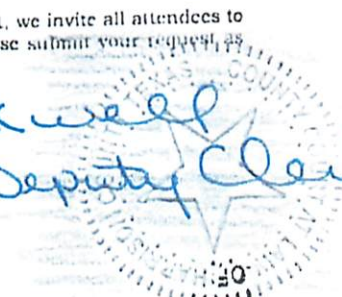
Executed on: September 9, 2022

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)



Pam Rockwell
Senior Deputy Clerk



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 13TH DAY OF SEPTEMBER, 2022**

BE IT REMEMBERED that at 9:00 a.m. on the 13th of September, 2022, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by Chad Sims, County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:02 a.m.

ITEM A: County Auditor: Administrative Report: No action to be taken -- concerning Submission of financial reports. Exhibit A

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-349

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1.

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-350

2 Item #. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

**** Correction made in open court by County Auditor. On page 17 Southwestern Bell should be Swepeco.***

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-351

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for September 2, 2022. Exhibit A-3.

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-352

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Auditor's Office to apply for the SCAAP 2023 (State Criminal Alien Assistance Program) Grant for Harrison County and if awarded, authorization for the County Judge to execute acceptance of said grant award documents. Exhibit A-4

ITEM B: Road and Bridge Department; Administrative Report: No action to be taken
Luke Davis gave Administrative Report: -- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.
Exhibit B

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-353

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for August 25, 2022 through September 7, 2022, for the Harrison County Road & Bridge Department. Exhibit B-1.

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-354

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2.

Eastex Telephone Coop
Eastex Telephone Coop

Old Town Road, CR 1202
Judge Furrh Road, CR 1207

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-355

Item #3. IT IS ORDERED by the Commissioners' Court of "Harrison County, Texas to approve the Harrison County Road Condition Report" as of September 1, 2022 for the Harrison County Road and Bridge Department. Exhibit B-3.

Item #4. Public Hearing opened at 9:15 a.m. regarding the Proposed Replat of Big Rock Lake Subdivision on Walkers Mill Road, CR 3705, Pct.3.

Public Comments: None

Public Hearing Closed at 9:16 a.m.

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-356

Item #5. IT IS ORDERED by the Commissioners' Court of "Harrison County, Texas to approve the Final Plat for the Replat for Big Rock Lake Subdivision off Walkers Mill Road, CR 3705, Pct.3. Exhibit B-5.

ITEM C: Sheriff's Department: Administrative Report: July 27, 2022 through September 6, 2022. No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population and location of and turnover in prisoners. Exhibit C

ITEM C: Sheriff Department: B.J. Fletcher

Total Calls **3961** Criminal Reports (CID) 109

Arrest HCSO **126** (Figure includes Deputies & booking Jailers)

Traffic Citations Issued **52** Mental 8

Transport/Warrants Office **48** Transports **9851**Mileage

Civil Process: Legal Documents Received **193**

Served: 72 Personal Service

16 Indictment Precepts served in Jail

16 Tax Postings

32 CCL/DC Postings

0 Harrison Central Appraisal District Tax Sales

Total Served **136**

Juror Notices **1200**

Grand Juror Notices **0**

9-6-2022 @ 5:00 p.m. Jail Population: 266

Total from 7-27-to 9-6-2022 Contract Inmate:

Marion County (3) US MARSHALL (31) TOTAL 34

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-357

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Inter local Cooperation Contract between Texas State University and Harrison County on behalf of the Harrison County Sheriff's Office to conduct controlled buy/stings and follow-up of tobacco - permitted retail outlets. Exhibit C-1.

ITEM D: Maintenance Department: Administrative Report: — concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. No action to be taken

No Report Submitted

ITEM E: Information Technology: - Administrative Report: – concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. No action to be taken

No Report Submitted

ITEM F: Fire Marshal: Administrative Report: No action to be taken

Fire Marshall D.J. Couch gave Administrative Report— concerning the status of OSSF permits, emergency management, and solid waste site investigations.

No Report Submitted

ITEM G: Purchasing: No Items Submitted

ITEM H: Human Resources: No Administrative Report Given—No Items Submitted

ITEM I: Treasurer: No Report Submitted

ITEM J: Elections: Administrative Report: — concerning the status relating to election activities. No Action to be taken.

ITEM K: New Business:

Item #1: Public Hearing opened at 9:26 a.m. regarding the discussion on Tax Increase for FY 2022-2023.

Public Comments: None

Public Hearing Closed at 9:27 a.m.

Item #2: Public Hearing opened at 9:27 a.m. regarding the Proposed County Clerk's Record Archive Fee Plan 2022-2023.

Public Comments: None

Public Hearing Closed at 9:28 a.m.

Item #3: Public Hearing regarding the Proposed District Clerk's Records Technology Plan 2022-2023.

No Public Hearing was held on Item #3 as it is no longer required by statute.

Item #4: Public Hearing opened at 9:28 a.m. regarding the Proposed 2022-2023 Salaries, Expenses and other Allowances of Elected County Officials.

Public Comments: None

Public Hearing Closed at 9:29 a.m.

Item #5: Public Hearing opened at 9:29 a.m. regarding the Proposed 2022-2023 Harrison County Budget and Proposed Tax Rate.

Public Comments: None

Public Hearing Closed at 9:31 a.m.

Item #6: Consideration and action regarding the following:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-358

Item #6a. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the setting of salaries, expenses, and other allowances of Elected County Officials for FY 2022-2023. Exhibit 6a

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-359

Item # 6b. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve setting of pay for Jurors for District and County Court, Grand Jurors, Door Bailiff and Grand Jury Commissioners for FY 2022-2023. Exhibit 6b

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-360

Item # 6c. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve setting Salaries of County Auditor and Assistant Auditors. Exhibit 6c

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-361

Item #6d. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve, appointing District Court Reporter and setting of salary. Exhibit 6d

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-362

Item #6e. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the County Court at Law Reporter and setting of salary. Exhibit 6e

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-363

Item #6f. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve District Court Bailiff and setting of salary. Exhibit 6f

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-364

6 Item #6g. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve County Court at Law Bailiff and setting of salary. Exhibit 6g

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-365

Item #6h. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve, County Clerk's 2022-2023 Record Archive Fee Plan. No Exhibit

Item #6i. The District Clerk's 2022-2023 Records Technology Plan. Exhibit 6i

Item #6i does not require approval, therefore it was not voted on.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-366

Item #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the adoption of the Harrison County Budget for FY 2022-2023. Exhibit K-7

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-367

Item #8. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve a record vote to adopt and set Ad Valorem Tax Rate for Harrison County FY 2022-2023. Exhibit K-8

Record Vote: Commissioner Hatfield (yes) Commissioner Timmins (yes) Judge Sims (yes)
Commissioner Mauldin (yes) Commissioner Ebarb (yes)

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-368

Item #9. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to ratify property tax collection increase of \$1,341,207 for FY 2022-2023. Exhibit K-9

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-369

Item #10. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to establish the 2022-2023 annual employment positions and compensation for county employees. Exhibit K-10

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-368

Item #11. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve setting fees to be collected by the County Clerk and District Clerk for FY 2022-2023 that are not mandated by statute. Exhibit K-11

Motioned by Comm. Mauldin
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-369

Item #12. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve setting Sheriff's & Constable's fees for 2023. Exhibit K-12

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-370

Item #13. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the FY 2023 SAVNS Maintenance Services Grant Contract. Exhibit K-13

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-371

Item #14. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Texas VINE Services Agreement for the Statewide Automated Victim Notification Services (SAVNS) Contract No. 2022234-4900-393-019 between APPRISS and Harrison County to be effective 09-01-2022 and terminate on 08-31-2023. Exhibit K-14

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-372

Item #15. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Holiday Schedule October 1, 2022 Through September 30, 2023. Exhibit K-15

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-373

Item #16. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Resolution of the Harrison County Commissioners' Court concerning the Regular Term of Court Fiscal Year 2022-2023. Exhibit K-16

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-374

Item #17. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Regular Meetings of the Commissioners' Court October 1, 2022 through September 30, 2023. Exhibit K-17

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2022-375

Item #18. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve RAMP (Routine Airport Maintenance Program) Grant for 2023. Exhibit K-18

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:44 A.M.

ATTEST:

A circular seal for Harrison County, Texas, featuring a central emblem and the text "HARRISON COUNTY TEXAS" around the perimeter.

Elizabeth James

**Elizabeth James, County Clerk
Harrison County, Texas**