

FILED FOR RECORD  
TIME 1:59 pm

NOV 18 2022

ELIZABETH JAMES  
CO. CLERK HARRISON CO.  
BY Debra K. DEPUTY



**County Judge**

**CHAD SIMS**

**Harrison County**

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graft, Judicial Admin. Assist.

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 22<sup>nd</sup> day of November, 2022, in the **Commissioners' Courtroom** at the **Harrison County Historic Courthouse** in **Marshall, Texas**, at which time the **Commissioners' Court** will consider all matters pertaining to **Harrison County** business and grant authorization for the **County Judge** to execute any and all documents as may come before said **Commissioner's Court** for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:** "PROCLAMATION ON CELEBRATION OF THE 175<sup>TH</sup> ANNIVERSARY OF THE T. C. LINDSEY & COMPANY GENERAL STORE IN JONESVILLE"

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

**AGENDA**

**A. AUDITOR:**

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for November 10, 2022.
4. Consideration and approval of the FY 2022 Statement of Financial Position for CSCD.

**B. ROAD AND BRIDGE DEPARTMENT: 2022 Construction Completed & in Progress Report**

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

ETEX Telephone Coop  
Gum springs WSC

Simmons Road, CR 4503  
Juanita Road E , CR 3530

3. Consideration and approval for the authorization to publish a Public Notice and Set a Public Hearing for the Purpose of a "No Thru Trucks" Sign Placement Order for Web Rogers Road, CR 1103, in Pct. 1 as required by Local Government Code.

4. Consideration and approval for the authorization to publish a Public Notice and set a Public Hearing for the purpose of a Speed Limit Placement Order for Mount Zion Baptist Church Road, CR 2711, Pct. 1 as required by Local Government Code.

**C. SHERIFF'S DEPARTMENT:**

1. Consideration and approval to issue payment in the amount of \$270.00 to Smart Advertising for striping for the Harrison County Sheriff's Office Golf Cart which was accepted by the Harrison County Commissioner's Court on September 27, 2022.

2. Consideration and approval to accept a GForce Arms, model PAX 12 Ga. 3" Chamber Serial #GFP3N from R&B Services which will be used by the Harrison County Sheriff's Honor Guard.

**D. MAINTENANCE DEPARTMENT:**

**E INFORMATION TECHNOLOGY:**

**F. FIRE MARSHAL:**

1. Consideration and action regarding approval to amend the Fire Marshal's FY 2022-2023 Budget to pay Darrell Pruitt, Environmental Investigator/Deputy Fire Marshal certification pay for Advanced Peace Officer Certification with said funds in the amount of \$1999.92 being transferred from line item 100.543.4311.45 (Office Supplies) and placed in line item 100.543.4165.45 (Certification Pay) with Human Resources to make said adjustments to the slot list and the Auditor to prepare the budget amendment for said transfer.

**G. PURCHASING:**

**H. HUMAN RESOURCES:**

1. Consideration and approval of an agreement between Harrison County and the Department of Public Safety of the State of Texas (DPS) to purchase criminal histories and/or driving records of applicants for employment.

2. Consideration and approval of changes to the Texas County and District Retirement System (TCDRS) Plan Agreement for Plan Year 2023 with said changes to be 1% COLA for Retirees and move Group Term Life Insurance for Retirees from Mutual of Omaha to TCDRS.

3. Consideration and approval of a revision to Harrison County Employee Handbook Section 1A-2 Employee Status to provide that part-time employees will be compensated on a pro-rated basis based on budgeted number of hours worked per year for certification, cost of living adjustments and/or other types of additional pay.

4. Consideration and approval of the Texas Association of Counties Risk Management Pool for Workers' Compensation for Coverage Period January 1, 2023 – January 1, 2024 for Harrison County Employees and Volunteers in the amount of \$156,263.00 to be paid in quarterly payments.

5. Consideration and approval of an agreement with the CarLyn Group for Open and Post-Enrollment service to include the consolidation of employee benefits into the Employee Navigator Benefits Platform.

**I. TREASURER:**

**J. ELECTIONS:**

**Administrative Report: No action to be taken** ---- concerning the status relating to election activities.

1. Canvass of votes for the November General Election.

**K. NEW BUSINESS:**

1. Consideration and approval of the 2022-2023 Harrison County Airport Liability quote.

2. Consideration and approval of the appointments of Madison Hood (2 year term) and Robert Coleman (1 year term) to fill the open seats on the Children's Services Board as requested by LaDarius Carter, Board President, with said terms to be effective September 29, 2022.

3. Consideration and approval of the Letter of Support for the North Louisiana Rail Plan.

4. Consideration and approval regarding the request by Matt Garrett, Texas AgriLife Agent, for out of state travel to Duncan Oklahoma to pick up Scales for the County and reimbursement for his expenses for hotel, gas and food upon his return.

5. Consideration and action regarding the approval of the Award of the NET RMA 2022 Priority Project Grant Funding Agreement in the amount of \$105,392.00 to Harrison County for the Page Road (CR 3542) Roadway and Intersection Expansion Project.

6. Consideration and action regarding the approval of the acceptance of an application for a property tax abatement by Eastman Chemical Company.

7. Consideration and approval of the renewal of the Harrison County Employee Benefits Plan as presented by George Harmon, The Nitsche Group.

**ADJOURN**

  
\_\_\_\_\_  
CHAD SIMS, COUNTY JUDGE

**This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.**

**Executed on November 18, 2022**

**COUNTY CLERK  
HARRISON COUNTY, TEXAS**

**(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)**

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 22ND DAY OF NOVEMBER, 2022**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 22<sup>nd</sup> of November, 2022, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

**ANNOUNCEMENTS: HARRISON COUNTY PROCLAMATION IN CELEBRATION OF THE 175<sup>TH</sup> ANNIVERSARY OF THE T.C. LINDSEY & COMPANY GENERAL STORE IN JONESVILLE NOVEMBER 26<sup>TH</sup>, 2022**

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

**Declare A Quorum Present:**

**AGENDA**

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:03 a.m.

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**A. AUDITOR:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-453

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve regarding Line Item Transfers.

Exhibit A-1.

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Motioned by Comm. Hatfield  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-454

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas approve the payment of regular bills.

Exhibit A-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-455

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Payroll for November 10, 2022.

Exhibit A-3.

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Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-456

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the FY 2022 Statement of Financial position for CSCD.

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**ITEM B: Road and Bridge Department; Luke Davis gave 2022 Construction Completed & in Progress Report. No Exhibit**

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-457

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department, Exhibit B-1

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Motioned by Comm. Mauldin  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-458

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Eastex Telephone Coop  
Gum Springs WSC

Simmons Rd. CR 4503  
Juanita Road E., CR 3530

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All Members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-459

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the authorization to publish a Public Notice and set a Hearing for the Purpose of a "No Thru Trucks" Sign Placement Order for Web Rogers Road, Cr 1103, Pct. 1 as required by Local Government Code. Exhibit B-3

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-460

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to publish a Public Notice and set a Public Hearing for the purpose of a Speed Limit Placement Order for Mount Zion Baptist Church Road, CR 2711, Pct. 1 as required by Local Government Code. Exhibit B-4

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**ITEM C: Sheriff's Department:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order#2022-461

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to issue payment in the amount of \$270.00 to Smart Advertising for striping of the Harrison County Sheriff's Office Golf Cart which was accepted by the Harrison County Commissioner's Court on September 27, 2022.  
Exhibit C-1

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Motioned by Comm. Ebarb  
Seconded b Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-462

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the GForce Arms, model PAX 12 Ga. 3" Chamber Serial #GFP3N from R&B Services which will be used by the Harrison County Sheriff's Honor Guard.

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**ITEM D: Maintenance Department: Administrative Report:**

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**ITEM E: Information Technology:**

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**ITEM F: Fire Marshal:**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-463

**Item #1, IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to amend the Fire Marshal's FY 2022-2023 Budget to pay Darrell Pruitt, Environmental Investigator/Deputy Fire Marshal, certification pay for Advanced Peace Officer Certification, with said funds in the amount of \$1,999.92 being transferred from line item 100.543.4311.45 (Office Supplies) and placed in line item 100.543.4165.45 (Certification Pay), with Human Resources to make said adjustments to the slot list and the Auditor to prepare the budget amendment for said transfer. No Exhibit

**Amended Order** to show certification pay for Master Peace Officer Certification, with said funds in the amount of \$1,400.00 which is pro-rated. Human Resources will submit to the court showing the corrections.

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**ITEM G: Purchasing:**

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**ITEM H: Human Resources:**

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-464

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the agreement, between Harrison County and the Department of Public Safety of the State of Texas (DPS) to purchase criminal histories and /or driving records of applicants for employment. Exhibit H-1

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-465

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the changes to the Texas County and District Retirement System (TCDRS) Plan Agreement year 2023 with said changes to be 1% COLA for Retirees and move Group Term Life Insurance for Retirees from Mutual of Omaha to TCDRS.

Exhibit H-2

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Motioned by Comm. Ebarb  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order # 2022-466

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the revision to Harrison County Handbook Section 1A-2 Employee Status to provide that part-time employees will be compensated on a pro-rated basis based on budgeted number of hours worked per year for certification, cost of living adjustments and /or other types of additional pay. Exhibit H-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-467

**Item #4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Texas Association of Counties Risk Management Pool for Workers' Compensation for Coverage Period January 1, 2023-January 1, 2024 for Harrison County Employees and Volunteers in the amount of \$156,263.00 to be paid in quarterly payments. Exhibit H-4

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-468

**Item #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the agreement with CarLyn Group for open and Post-Enrollment services to include the consolidation of employee benefits into the Employee Navigator Benefits Platform.  
Exhibit H-5

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**ITEM I: Treasurer:**

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**ITEM J: Elections: Administrative Report:** No action to be taken--- concerning the status relating to election activities. No Exhibit

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-469

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Canvass of votes for the November General Election. Exhibit J-1

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**ITEM K: New Business:**

Motioned by Comm. Timmons  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-470

**Item #1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the 2022-2023 Harrison County Airport Liability quote Exhibit K-1

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-471

**Item #2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the appointments of Madison Hood (2 year term) and Robert Coleman (1 year term) to fill the open seats on the Children's Services Board as requested by LaDarius Carter, Board President, with said terms to be effective September 29, 2022. Exhibit K-2

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-472

**Item #3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the letter of support for the North Louisiana Rail Plan. Exhibit K-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-473

**Item #4 IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the request by Matt Garrett, Texas AgriLife Agent, for out of state travel to Duncan Oklahoma to pick up Scales for the County, and reimbursement for his expenses for hotel, gas and food upon his return. Exhibit K-4

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-474

**Item #5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the award of the NET RMA 2022 Priority Project Grant Funding Agreement in the amount of \$105,392.00 to Harrison County for the Page Road (CR 3542) Roadway and Intersection Expansion Project. Exhibit K-5

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)

Order #2022-475

**Item #6. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the acceptance of an application for a property tax abatement by Eastman Chemical Company.  
No Exhibit

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2022-476

**Item #7. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the renewal of the Harrison County Employee Benefits Plan as presented by George Harmon, The Nitsche Group. Exhibit K-7

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**ADJOURNMENT:**

**With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:11 A.M.**

ATTEST:

  
Elizabeth James, County Clerk  
Harrison County, Texas

