



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admn. Assist.

FILED FOR RECORD
2023 FEB 24 AM 10:46

FILED BY JAMES
BY *JR* DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 28th day of February, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas,
One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for February 17, 2023.

4. Consideration and approval of Child Safety Fee – 2022 Collections.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Leigh WSC	Bennett Road, CR 2706
Etex Telephone Coop	Dunn Bottom, CR 4420
Tristate NLA, LLC	Fie Notch Road, CR 1023

3. Consideration and approval of the acceptance of the TCEQ Fuel Tank Registration at Road and Bridge for Velvin Oil Company, Inc.

C. SHERIFF'S DEPARTMENT:

1. Consideration and approval of an application to CJD via ETCOG in the amount of \$32,070.00 to purchase Thermo-Fisher TruNarc Drug Analyzers.

2. Consideration and approval to accept a donation from David Thomas in the amount of \$200.00 which will be used for the Harrison County Sheriff's K9 program.

D. MAINTENANCE DEPARTMENT:

E. INFORMATION TECHNOLOGY:

F. PURCHASING:

1. Consideration and approval of the sealed bid specifications for Bid #2023-07 Term Contract for Pharmaceuticals for Harrison County and authorization of publication of the Notice to Bidders in the Marshall News Messenger on March 1, 2023 and March 15, 2023.

G. HUMAN RESOURCES:

H. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for January, 2023 and authorization to publish on the county website pursuant to LGG Section 114.026

2. Consideration and approval of the Harrison County Treasurer's Investment Report for January, 2023.

I. ELECTIONS:

1. Consideration and action to approve to amend FY 2022-2023 Election's Office slot list for the position of Regular Part-Time Elections Assistant, Linda Roach, to be changed to Grade/Step 22-3, hourly rate \$13.59 and \$19,787.04 annually to align her position with that of other county employees at the request of Donald Robinette, Elections Administrator.

J. NEW BUSINESS:

1. Presentation of the Award for the NET RMA Priority Project Grant Funding for Harrison County regarding the Roadway Intersection Expansion Project, Page Road, CR 3542.
2. Consideration and action regarding the approval of the Harrison County Airport Ground Lease - Tenant Constructed Hangar & Fuel System Agreement Hangar 13 between Harrison County and Baldwin & Baldwin, L.L.P commencing on January 1, 2023 and ending on December 31, 2057 and Aircraft Registration.
3. Consideration and action regarding the approval of the Chapter 381 Agreement pursuant to the Local Government Code between Harrison County, Texas and Eastman Circular Ventures, LLC for a seventeen (17) year property tax incentive to be effective 2023 and terminating in 2039.

EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.072 (deliberations regarding real property matters) relating to Harrison County.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: February 24, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)


Senior Deputy Clerk





COUNTY JUDGE

Chad Sims

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admn. Assist

FILED FOR RECORD

2023 FEB 24 AM 10:46

CLERK OF DISTRICT COURT
HARRISON COUNTY TEXAS
BY: *PR* VERITY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a SPECIAL meeting of the Harrison County Commissioners' Court will be held at 8:00 a.m. on the 2nd day of March, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

RECESS AND RECONVENE AT : Memorial City Hall Performance Center

AGENDA

- 1. NO ACTION ITEM** - All County Commissioners will be in attendance at the Marshall Economic Summit Leadership Conference, March 2, 2023, 8:00 am - 12:30 p.m. to be held at Memorial City Hall Performance Center.

ADJOURN

Chad Sims

CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on February 24, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Pam Rockwell
Senior Deputy Clerk

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 28TH DAY OF FEBRUARY, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 28th of February, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:03 a.m.

ITEM A: County Auditor: Administrative Report: No action to be taken concerning Submission of financial reports. Exhibit A

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. No Line Item Transfers Submitted.

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-74

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-75

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for February 17, 2023. Exhibit A-3.

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-76

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Child Safety Fee – 2022 Collections. Exhibit A-4

ITEM B: Road and Bridge Department; Administrative Report: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. No Exhibit

Motioned by Comm. Mauldin
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-77

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for February 9, 2023 through February 22, 2023, for the Harrison County Road & Bridge Department. Exhibit B-1.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-78

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Leigh WSC
Etex Telephone Coop
Tristate NLA, LLC

Bennett Road, CR 2706
Dunn Bottom, CR 4420
Five Notch Road, CR 1023

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 79

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the acceptance of the TCEQ Fuel Tank Registration at Road and Bridge for Velvin Oil Company, Inc. Exhibit C-1

ITEM C: Sheriff's Department: Sheriff B.J. Fletcher gave Administrative Report: No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. No Exhibit

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 80

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the application to CJD via ETCOG in the amount of \$32,070.00 to purchase Thermo-Fisher TruNarc Drug Analyzers. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 81

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from David Thomas in the amount of \$200.00 which will be used for the Harrison County Sheriff's K9 program. Exhibit C-1

ITEM D: Maintenance Department: Administrative Report: No action to be taken—concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. No Report Submitted

ITEM E: Information Technology: Administrative Report: No action to be taken—concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. No Report Submitted

ITEM F: PURCHASING

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 82

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specifications for Bid #2023-07 Term Contract for Pharmaceuticals for Harrison County and authorization of publication of the Notice to Bidders in the Marshall News Messenger on March 1, 2023 and March 15, 2023. Exhibit F-1

ITEM G: Human Resources: No Administrative Report Submitted - No Items submitted

ITEM H: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 83

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Monthly Report for January, 2023 and authorization to publish on the county website pursuant to LGG Section 114.026. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 84

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Treasurer's Investment Report for January, 2023. Exhibit C-1

ITEM I: Elections: Administrative Report: concerning the status relating to election activities.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 85

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to amend FY 2022-2023 Election's Office slot list for the position of Regular Part-Time Elections Assistant, Linda Roach, to be changed to Grade/Step 22-3, hourly rate \$13.59 and \$19,787.04 annually to align her position with that of other county employees at the request of Donald Robinette, Elections Administrator. Exhibit C-1

ITEM J: New Business:

Presentation of the Award for the NET RMA Priority Project Grant Funding for Harrison County regarding the Roadway Intersection Expansion Project, Page Road, CR 3542.
No Exhibit

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 86

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Airport Ground Lease-Tenant Constructed Hangar & Fuel System Agreement Hangar 13 between Harrison County and Baldwin & Baldwin, LLP commencing on January 1, 2023 and ending on December 31, 2057 and Aircraft Registration. Exhibit J-2

Item #3. Consideration and action regarding the approval of the Chapter 381 Agreement pursuant to the Local Government Code between Harrison County, Texas and Eastman Circular Ventures, LLC for a seventeen (17) year property tax incentive to be effective 2023 and terminating in 2039. No Exhibit
No formal action at this time

Court recessed @ 9:36 a.m.

Court reconvened @ 9:48 a.m.

EXECUTIVE SESSION:

1. Court called to Executive Session at 9:48 a.m. pursuant to Government Code Section 551.072 (deliberations regarding real property matters) relating to Harrison County.

Court closed Executive Session at 10:12 a.m.

Court called to Open Session at 10:12 a.m.

No action by Court regarding matters discussed in Executive Session.

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Ebarb and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 10:13 a.m.

ATTEST:

**Elizabeth James, County Clerk
Harrison County, Texas**

Date: _____

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