



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

2023 JUN 19 10:00 AM
CLERK OF COURTS
HARRISON COUNTY
MARSHALL, TEXAS
Black

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 20th day of June, 2023, in the **Commissioners' Courtroom** at the **Harrison County Historic Courthouse** in Marshall, Texas, at which time the **Commissioners' Court** will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG:

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

"RECOGNITION HONORING THE HARRISON COUNTY HISTORICAL COMMISSION UPON RECEIVING THE DISTINGUISHED SERVICE AWARD FOR THE 2022 YEAR OF SERVICE"

"RECOGNITION HONORING THE SAM HOUSTON ELEMENTARY SCIENCE TECHNOLOGY ELECTRONIC MATHEMATICS (STEM) ACADEMY UPON WINNING THE TEXAS A&M AGRILIFE EXTENSION HEALTHY TEXAS RECOGNIZED SCHOOL AWARD"

"PROCLAMATION DECLARING JUNE 19, 2023 THROUGH JUNE 23, 2023 AS "HARLETON WILDCATS WEEK" IN HARRISON COUNTY"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for June 9, 2023
4. Presentation of FY 2021-2022 Outside audit by John Manning, Pattillo, Brown and Hill.
5. Consideration and approval of the Business Associate Agreement with Gabriel Roeder Smith & Company to provide Harrison County a GASB 74/75 OPEB Actuarial Valuation for FY2023 and FY2024 and authorization for the County Judge to execute said business associate agreement.
6. Consideration and action to accept, certify new revenue and approve a budget amendment pursuant to LGC 111.0108 for donation received by Harrison County in the amount of \$185,000 and approve the associated expenditure line item.

B. ROAD AND BRIDGE DEPARTMENT:

2023 CONSTRUCTION COMPLETED & IN PROGRESS REPORT

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

C. SHERIFF'S DEPARTMENT:

1. Consideration and approval for Harrison County to enter into a contract with Mobile Communications of America (MCA) Motorola Solutions, Inc. to design, build, install, and implement a new 700/800 MHz Digital Radio Communications System linked to the TexWarn System.
2. Consideration and action, subject to Ratification in Open Court, the approval of the purchase and payment for a 2023 Landscape Trailer from Circle K Trailers in the amount of \$12, 660.00 to be used by the Sheriff's Department.
3. Consideration and action for the approval of the Thermo Fisher TruNarc Drug Analyzer Project Resolution for submission of the grant application no. 4854001 to the Office of the Governor.

D. MAINTENANCE DEPARTMENT:

E. INFORMATION TECHNOLOGY:

F. PURCHASING:

1. Consideration and action to approve the sealed bid specifications for Bid #2023-14 Holly Street Drainage Improvements Project and authorization of publication in the Marshall News Messenger and Longview News Journal and to be posted on the Purchasing Department website.
2. Consideration and approval of the one (1) year Agreement Renewal for FY 2024 pursuant to the original Bid #2022-09, dated December 6, 2022 for Right of Way Mowing without Litter Removal (twice during FY2024) in the amount of \$117,668.52 between HX Farms, Inc. and Harrison County.

G. HUMAN RESOURCES:

H. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for May, 2023 and authorization to publish on the county website pursuant to LGG Section 114.026
2. Consideration and approval of the Harrison County Treasurer's Investment Report for May 2023.
3. Consideration and approval to accept a donation of \$40.00 from Christina Anderson for the time she worked during the November General Election and for the court to decide which line item for funds to be deposited in with the exception of the general fund.
4. Consideration and approval to pay State Comptroller the amount of \$34,376.02 for unclaimed property.

I. ELECTIONS:

J. NEW BUSINESS:

1. Consideration and action to change the dates for the regular scheduled meetings of commissioner's court scheduled on July 4, 2023 and July 18, 2023 due to holiday and conferences.
2. Consideration and action regarding the approval of the Harrison County Database Maintenance Contract between East Texas Council of Government (ETCOG) and Harrison County to be effective June 20, 2023.
3. Consideration and approval of the Harrison County CSJ 23ALMARSH Airport Project Grant (90/10) in the amount of \$250,000 with Harrison County's match of \$25,000 for the project costs regarding the airport layout plan.
4. Consideration and action regarding the approval of the Plan Document and Summary Plan Description for Harrison County Effective: January 1, 2008 and Restated: January 1, 2023 – Cost Plus PPO Plan as request by The Nitsche Group.
5. Consideration and action regarding the ESI COVID Coverage-19 Over-The-Counter Test Kit Coverage Options.

6. Consideration and approval of 2022-2023 Annual Contract for the Waskom Public Library and authorization of payment of budgeted amounts in the FY 2022-2023 budget for the contract and authorization for the County Judge to execute said contract.

7. Consideration and action regarding the approval of the Enterprise Fleet Management Open-End Lease Rate Quote No: 7235605 for a 2023 Chevrolet Silverado 1500 LT w/1LT 4x2 Crew Cab for Brant Moore, Constable, Pct. 2.

8. Consideration and approval of the re-appointment of Charlene Graff as the official court recorder for the County Court of Harrison County pursuant to Texas Rules of Court, rules governing the procedures for making a record of court proceedings' by electronic recording.

9. Update – Casey Slone regarding the Road & Bridge Facility and the ARC Building.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: May 19, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)




**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 20th DAY OF JUNE, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 20th of June, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2 not present
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: "RECOGNITION HONORING THE HARRISON COUNTY HISTORICAL COMMISSION UPON RECEIVING THE DISTINGUISHED SERVICE AWARD FOR THE 2022 YEAR OF SERVICE"

"RECOGNITION HONORING THE SAM HOUSTON ELEMENTARY SCIENCE TECHNOLOGY ELECTRONIC MATHEMATICS (STEM) ACADEMY UPON WINNING THE TEXAS A&M AGRILIFE EXTENSION HEALTHY TEXAS RECOGNIZED SCHOOL AWARD"

"PROCLAMATION DECLARING JUNE 19, 2023 THROUGH JUNE 23, 2023 AS "HARLETON WILDCATS WEEK" IN HARRISON COUNTY "

PUBLIC COMMENTS- AGENDA ITEMS ONLY

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:17 a.m.

ITEM A: County Auditor: Becky Haynes gave Administrative Report: No action to be taken concerning Submission of financial reports. Exhibit A

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-220

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-221

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-222

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for June 9, 2023. Exhibit A-3.

Item #4. Presentation of FY 2021-2022 Outside audit by John Manning, Pattillo, Brown and Hill.

Item. #4. Deferred to a later date

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-223

Item #5. It is ordered by the Commissioners' Court of Harrison County, Texas to approve Business Associate Agreement with Gabriel Roeder Smith & Company to provide Harrison County a GASB 74/75 OPEB Actuarial Valuation for FY2023 and FY2024 and authorization for the County Judge to execute said business associate agreement. Exhibit A-5

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-224

Item #6. It is ordered by the commissioners' Court of Harrison County, Texas to accept and certify new revenue and approve a budget amendment pursuant to LGC 111.0108 for donation received by Harrison County in the amount of \$185,000 and approve the associated expenditure line item. Exhibit A-6

Item B: Road and Bridge Department:

2023 CONSTRUCTION COMPLETED & IN PROGRESS REPORT

Administrative Report submitted: Luke Davis gave administrative report-- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. Exhibit B

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-224

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for June 1, 2023 thru June 14, 2023 for the Harrison County Road & Bridge Department. Exhibit B1

Item #2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows.
No applications submitted

Item C: SHERIFF'S DEPARTMENT:

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-226

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Harrison County to enter into a contract with Mobile Communications of America (MCA) Motorola Solutions, Inc. to design, build, install and implement a new 700/800 MHz Digital Radio Communications System linked to the TexWarn System. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-227

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve and subject to Ratification in Open Court, the approval of the purchase and payment for a 2023 Landscape Trailer from Circle K Trailers in the amount of \$12,660.00 to be used by the Sheriff's Department. Exhibit C-2

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-228

Item #3. It Is Ordered by the Commissioners' Court of Harrison County, Texas To approve the Thermo Fisher TruNarc Drug Analyzer Project Resolution for submission of the grant application no. 4854001 to the office of the Governor. Exhibit C-3

ITEM D: Maintenance Department: Administrative Report: No action to be taken-concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.
No Report Submitted

ITEM E: Information Technology: No Administrative Report Submitted:

ITEM F: Purchasing

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-229

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid for Bid #2023-14 Holly Street Drainage Improvements Project and authorization of publication in the Marshall News Messenger and Longview News Journal and to be posted on the Purchasing Department website. Exhibit F-1

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-230

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the one (1) year agreement Renewal for FY 2024 pursuant to the original Bid #2022-09, Dated December 6, 2022 for Right of Way Mowing without litter removal (twice during FY 2022) in the amount of \$117,668.52 between HX Farms Inc. Exhibit F-2

ITEM G: Human Resources: No Items Submitted

ITEM H: Treasurer:

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order # 2023-231

Item # 1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas of approval of Treasurer's Monthly Report for May, 2023 and authorization to publish on the pursuant to LGG section 114.026. Exhibit H-1

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-232

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas of the approval of the Harrison County Treasure's Investment Report for May 2023. Exhibit H-2

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-233

Item # 3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas Of the approval to accept the donation of \$40.00 from Christina Anderson for the time She worked during the November General Election. Motion made to donate into the jury fund. No Exhibit

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-234

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas Of the approval to pay State Comptroller the amount of \$34,376.02 for unclaimed Property. Exhibit H-4

ITEM I: Elections: No Items Submitted

ITEM J: New Business:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-235

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the dates of regular scheduled meetings of the commissioner's court scheduled on July 4, 2023 and Jul 18, 2023 due to holiday and conferences.

Regular Meeting Scheduled for July 4, 2023 will be held on July 3, 2023 due to Holiday and Regular Meeting Scheduled for July 18 will be held on July 17, 2023. A Special Budget meeting will be held on July 21, 2023. Exhibit J-1

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-236

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Database Maintenance Contract between East Texas Council of Government (ETCOG) and Harrison County to be effective June 20, 2023. Exhibit J-2

Motion by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-237

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County CSJ 23ALMARSH Airport Project Grant (90/10) in the amount of \$250,000.00 with Harrison County's match of 25,000.00 for the project cost regarding the airport layout plan. Exhibit J-3

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-238

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas The approval of the Plan Document and Summary Plan Description for Harrison County Effective: January 1, 2008 and Restated: January 1, 2023 – Cost Plus PPO Plan as request by the Nitsche Group.-Cost Plus PPO Plan as requested by the Nitsche Group. Exhibit J-4

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-239

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas and approval regarding the ESI COVID Coverage-19 over the Counter Test Kit Coverage Options. Judge Sims approves option. Exhibit J-5

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion Carried unanimously (4-0)
Order #2023-240

ITEM #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas the approval of 2022-2023 Annual Contract for the Waskom Public Library and authorize payment of budgeted amounts in the FY 2022-2023 budget for the contract and authorization for the County Judge to execute said contract. No Exhibit

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
Motion carried (3-1) Hatfield Opposed
Order #2023-241

ITEM #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas the approval of the Enterprise Fleet Management Open-End Lease Rate Quote No.: 7235605 for a 2023 Chevrolet Silverado 1500 LT w/1LT 4x2 Crew Cab for Bryant Moore, Constable, Pct. 2. Exhibit J-7

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-242

ITEM #8. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas the approval of the re-appointment of Charlene Graff as the official Court recorder for the County Court of Harrison County pursuant to Texas Rules of Court, rules governing the procedures for making a record of the court proceedings by electronic recording.

Item #9. Update-Casey Slone regarding the Road & Bridge Facility and the ARC Building.

No action taken on Item #9

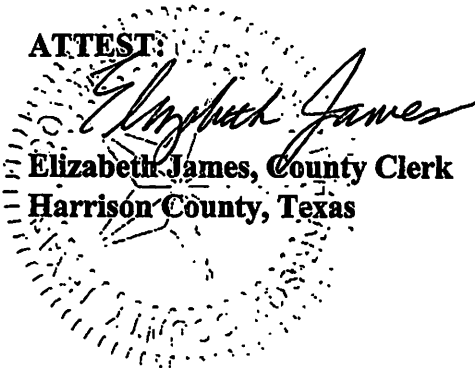
ADJOURN:

DJ- Fire Marshall gave update on the storms.

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Ebarb to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 11:41 a.m.

ATTEST:

The seal of Harrison County, Texas, is a circular emblem. It features a central five-pointed star surrounded by a wreath. The words "HARRISON COUNTY TEXAS" are inscribed around the perimeter of the seal.

Elizabeth James
**Elizabeth James, County Clerk
Harrison County, Texas**

Date: *July 10, 2023*