



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Asslt.

FILED FOR RECORD

2023 JUN 29 PM 3:24

CLERK OF THE COURT
HARRISON COUNTY

BY: *BA* COUNTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at **9:00 a.m. on the 3rd day of July, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas,
One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS - AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.

3. Consideration and approval of Payroll for June 23, 2023.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Eastex Telephone Coop

Mollie Lane, CR1210

3. Consideration and action to increase the petty cash fund for the Road & Bridge Department from \$100 to \$300.

C. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

D. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

E. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken --- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

F. PURCHASING:

G. HUMAN RESOURCES:

1. Consideration and approval of a Claims Administration Agreement Addendum between Harrison County and Imagine360 Administrators, LLC for COBRA services provided by Unify HR.

H. TREASURER:

1. Consideration and approval of the sales quote from Tyler Technologies for Content Manager Suite, to be utilized by the Treasurer's office, Purchasing, Auditors Office and possibly Human Resources.

I. ELECTIONS:

J. NEW BUSINESS:

1. Consideration and action regarding the approval of the extension of the Storm Disaster Declaration 06.16.2023 by Harrison County Judge, Chad Sims.
2. Consideration and acceptance of the approval from TCEQ for the Temporary Debris Management Sites located at Buck Sherrod Road, Harrison County Pit #1 and Muntz Cut-off Pit located on Muntz Cut-off regarding the June 16, 2023 Severe Thunderstorm.
- 3 Consideration and action regarding the approval of the truck replacement approved on June 20, 2023 due to availability for Constable, Pct. 2 Brant Moore, with a 2023 Chevrolet Silverado 1500, LT w/1LT 4x2 Crew Cab, Enterprise Fleet Management Lease Quote 7298120.
4. Consideration and action regarding the approval of the purchase from Enterprise Fleet Management Lease Quotes of five (5) 2023 Dodge Durango Pursuit 4dr All-Wheel Drive Vehicles four (4) for the Sheriff's Department and one (1) for the K9 Division.
5. Consideration and action to adjust the salary of the Assistant Director, Sha'trven Ransom, Willoughby Juvenile Detention Center, from a step and range of 50-7 to step and range of 50-14 and amend the salary slot list for said adjustment.
6. Consideration and action regarding the amendment to the real estate contract with Gerardo Roman to adjust the sales price due to a current survey of both properties.

ADJOURN



CHAD SIMS, COUNTY JUDGE

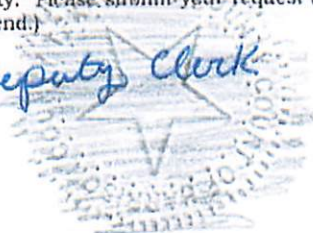
This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: June 29, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Brooke Dumeau Deputy Clerk



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 3RD DAY OF JULY, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 3rd of July, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Liz James,	County Clerk
Becky Haynes,	County Auditor

Jay Ebarb, Commissioner, Precinct #4 was not present

ANNOUNCEMENTS:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:05 a.m.

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ITEM A: County Auditor: Becky Haynes gave Administrative Report: No action to be taken concerning Submission of financial reports. Exhibit A

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-243

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers as submitted by County Auditor Becky Haynes \$7,030.14.
Exhibit A-1

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Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-244

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-245

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for June 23, 2023. Exhibit A-3.

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Item B: Road and Bridge Department: Administrative Report submitted: Luke Davis gave administrative report—for May 31st–June 27, 2023 concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. Exhibit B

***Road and Bridge issued 69 road permits.**

***Crews continue to move forward on summer construction. As of June 28, 2023 crews have Completed 1.16 miles and have 12.242 miles in progress.**

***Discussion by the court on debris disposal locations from storm damage. Road and Bridge crews been working seven days a week.**

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Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-246

Item #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the personnel changes for June 15, 2023 through June 28, 2023, for the Harrison County Road & Bridge Department. Exhibit B-1.

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-247

Item #2. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Eastex Telephone Coop

Mollie Lane, CR 1210

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-248

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to increase the petty cash fund for the Road & Bridge Department from \$100 to \$300.
Exhibit B-3

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ITEM C: SHERIFF'S DEPARTMENT: Administrative Report submitted:
Sheriff B. J. Fletcher gave report for 06-01-2023 to 06-27-2023. No action to be taken ---
concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail
population, also location of and turnover in prisoners. Exhibit-C

*Sheriff gave report on 70 mile car chase across four Counties.

Total Calls **2566** Criminal Reports (CID) **28** (Assigned Cases)

Reports Taken: **199** (Incident/Investigation/Arrest)

Arrest HCSO **69** (figure includes Deputies & booking Jailers)

Traffic Citations Issued **117** Mental **3**

Transport/Warrants Office **27** Transports
6341 Mileage

Civil Process: Legal Documents Received **78**

Served: **35** Personal Service
 21 Indictment Precepts served in Jail
 31 Tax Postings
 16 CCL/DC Postings
 0 Harrison Central Appraisal District Tax Sales

Total Served **72**

Juror Notices **1600**

Grand Juror Notices **0**

06-28-2023 @ 9:54 A.M Jail Population: 245

**06-01 to 06-27-2023 Contract Inmates
Marion County (2) US Marshall (20) Total 22**

Citations:	00	Inspections:	14
Fire reports requested	0	Fire cases recorded	
Illegal Dumping Cases	36	Pickup order tickets for litter	

Litter picked up (cubic feet)
Fire Marshal 8,400
Adult Probation 750
Willoughby 750
Sheriff 1,250
Team Total CF 11,150

Harrison County Sheriff Fire Marshal & OSSF Division: No action to be taken.

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ITEM D: Maintenance Department: No Administrative Report Submitted:

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ITEM E: Information Technology: No Administrative Report Submitted:

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ITEM F: Purchasing No Items Submitted

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ITEM G: Human Resources:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-249

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve of a Claims Administration Agreement Addendum between Harrison County and Imagine 360 Administrators, LLC for COBRA services provided by Unify HR. Exhibit G-1

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ITEM H: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-250

ITEM #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve sales quote from Tyler Technologies for Content Manager Suite, to be utilized by the Treasurer’s office, Purchasing, Auditors Office and possibly Human Resources. Exhibit H-1

*This is only to approve quote from Tyler Technologies to be included in next year’s budget.

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ITEM I: Elections: No Items Submitted

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ITEM J: New Business:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-251

ITEM #1. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas to approve the extension of the Storm Disaster Declaration 06.16.2023 by Harrison County Judge, Chad Sims 06.16.2023. Exhibit J-1

****Amended to extend another 30 days from July 3, 2023****

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-252

ITEM #2. IT IS ORDERED by the Commissioners’ Court of Harrison County, Texas the approval from TCEQ for the Temporary Debris Management Sites located at Buck Sherrod

Road, Harrison County Pit #1 and Muntz Cut-off Pit located on Muntz Cut-off regarding the June 16, 2023 Severe Thunderstorm.. Exhibit J-2

****Amended to extend another 30 days from July 3, 2023****

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Motioned by Comm. Mauldin
Seconded by Comm. Timmins
Motion carried unanimously (3-1)
Comm. Hatfield Opposed
Order #2023-253

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the truck replacement approved on June 20, 2023 due to availability for Constable, Pct. 2 Brant Moore, with a 2023 Chevrolet Silverado 1500, LT w/1LT 4x2 Crew Cab, Enterprise Fleet Management Lease Quote 7298120. Exhibit J-3

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Motioned by Comm. Mauldin
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-254

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the purchase from Enterprise Fleet Management Lease Quotes of five (5) 2023 Dodge Durango Pursuit 4dr All-Wheel Drive Vehicles four (4) for the Sheriff's Department and one (1) for the K9 Division. Exhibit J-4

*Four will be used for patrol cars and one will be used by K9 Division.

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-255

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to adjust the salary of the Assistant Director, Sha'trven Ransom, Willoughby Juvenile

Detention Center, from a step and range of 50-7 to step and range of 50-14 and amend the salary slot list for said adjustment.. No Exhibit

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (4-0)
Order #2023-256

ITEM #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the amendment to the real estate contract with Gerardo Roman to adjust the sales price due to a current survey of both properties. Exhibit J-6

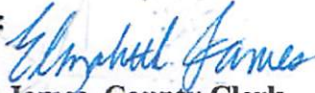
*Judge Sims discussed amendment to the contract.

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ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:51 a.m.

ATTEST:


Elizabeth James, County Clerk
Harrison County, Texas

Date: 7/13/2023

