

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 19TH DAY OF DECEMBER, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 19th of December 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims
Judge Sims ask for continued prayers for the family of the former County Judge Wayne McWorther.

Pledge of Allegiance:
American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: Judge Sims announced the fly in was a big success thanks to Charlene Graff, and Darbi. There was a tremendous turn out. The communitive Airforce did the cooking, they ran out of food twice and had to go restock. It turned out to be a great do.

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:04 a.m.

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ITEM A: County Auditor: Becky Haynes gave Administrative Report: No action to be taken concerning Submission of financial reports. No financial reports even.

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Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-480

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$1,150,152.96. Exhibit A-1

For the record: County received the bullet proof shields that were ordered that a grant will be reimbursing the County \$160,000.00. County also paid 300,000.00 for road construction, and the roof was paid for on the Historical Court House.
Commissioner Ebarb Inquired who was paid for the road construction. Ms. Haynes responded Rayford Construction. Judge Sims commented that Rayford Construction still has several projects to finish and doesn't want to get ahead on paying before the work is done.

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-481

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for December 8, 2023. Exhibit A-3.

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-482

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification for transfer of funds in the amount of \$200,000.00 to be transferred into the Group Health Insurance line item. Exhibit A-3.

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Item B: Road and Bridge Department: Luke Davis gave Administrative Report: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. No Exhibit

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-483

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for November 30, 2023 through December 13, 2023, for the Harrison County Road & Bridge Department. Exhibit B-1.

NEW HIRES: None

RESIGNATIONS: None

TERMINATIONS: 1

RETIREMENTS: None

TRANSFER: None

Full Time Employees (53) 47 (Includes the Road Administrator)

F/T Vacancies: 6

Part Time Employees (3) 3

Part Time Vacancy: 0

Temporary (6) 0

Temp. Vacancies: 6

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-484

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows:
Exhibit B-2

Rockcliff Energy Operating LLC	1206 Grimes Road
King Operating Corporation	4132 Sid Craver Road
West Harrison WSC	Galilee Road CR 3110

West Harrison WSC
Etex Telephone Coop
Etex Telephone Coop
Eastex Telephone Coop
Eastex Telephone Coop
Eastex Telephone Coop

Keasler Road CR 3628
Simmons Rd CR 4503
Blackburn Rd CR 4602
1129 Sittou Dr
1130 Sandy Oaks Ln
Lox Altos Rd CR 1223

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ITEM C: SHERIFF'S DEPARTMENT: Administrative Report submitted:
Sheriff B. J. Fletcher gave report for 11-1-2023 to 11-28-2023. No action to be taken ---
concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail
population, also location of and turnover in prisoners. Exhibit-C

Total Calls 2131 Criminal Reports (CID) 224 (Assigned Cases) 52

Reports Taken: 2224 (Incident/Investigation/Arrest)

Arrest HCSO 92 (figure includes Deputies & Booking Jailers)

Traffic Contacts: 287 Mental 2

**Transport/Warrants Office Transports 39
Mileage 5136**

Civil Process: Legal Documents Received 243

Served: 83 Personal Service

07 Indictment Precepts served in Jail

27 Tax Postings

23 CCL/DC Postings

1 Harrison Central Appraisal District Tax Sales

Total Served 141

Juror Notices 1000

Grand Juror Notices 0

11-29-2023 @ 10:07 A.M Jail Population: 245

11-1-2023 to 11-28-2023 Contract Inmates

Marion County (8) US Marshall (18) Total 26

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-485

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve and accept a donation from David M. Thomas, in the amount of \$200 to be used for the Harrison County Sheriff's Office K9 program. Exhibit C-1.

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-486

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to retire K9 Lobo, Harrison County Sheriffs' Department due to health reasons and to allow K9 Lobo to live with his handler, Lt. Matthew Argenbright, who will be responsible for his medical care and food. Exhibit C-2.

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Item D: Maintenance Department: No Administrative Report Submitted

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Item E: Information Technology: No Administrative Report Submitted:

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Item F: Purchasing

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-487

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items. F-1

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ITEM G: Human Resources:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-488

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2024 Texas Association of Counties Workers Compensation Coverage #WC-020*20240101-1 renewal in the amount of \$165,639.00 with coverage period January 1, 2024 - January 1, 2025. Exhibit G-1

For the record: Judge Sims pointed out the spread sheet on page three, it states volunteer fire fighters. Judge Sims noted that the cost to the County is \$11,000 dollars. There has been discussion of not renewing the workers Comp because the carrier says it puts the County at a bit of liability. It is not because of cost but strictly because of liability issue. This is a discussion for another time.

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ITEM H: Treasurer: Administrative Report Submitted:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 489

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Monthly Report for November, 2023 and authorization to publish on the county website pursuant to LGG Section 114.026. Exhibit H-1

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 490

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Treasurer's Investment Report for November, 2023. Exhibit H-2

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ITEM I: Elections: No Report Submitted

ITEM J: New Business:

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-491

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Harrison County Airport T-Hangar Lease between Harrison County and Lessee, commencing on October 1, 2023 and ending on September 30, 2024 and Aircraft Registration for said hangar. Exhibit J-1

Hangar No. 17 - Brandy Foster

Hangar No. 21 – Trent Flemming

Hangar No. 28 – Doyle Curry

Hangar No. 30 – Mike Mullins

Hangar No. 31 – David McAlpine

Hangar No. 32 – David McAlpine

Hangar No. 34 – Jayson Barnhill and Craig Foust

Hangar No. 37 – Richard Mortiz

Hangar No. 39 – Cory Bird

Hangar No. 41 – Mike Mullins

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-492

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Harrison County Airport Ground Lease – Tenant Constructed Hangar No. 5 between Harrison

County ad Charles Rex Brown II, commencing on January 1, 2023 and ending on December 31, 2027 and Aircraft Registration for said hangar. Exhibit J-2

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-493

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the of the 2023-2024 Annual Contracts and authorization of payment of budgeted amounts in the FY 2023-2024 budget for the contract and authorization for the County Judge to execute said contract for. Exhibit J-3

The Longview Public Library
ESD 2
ESD3

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
Comm. Ebarb Voting Against
Motion carried (4-1)
Order #2023-494

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve Agreement which agrees to provide fire and First Responder services not to include ambulance services for the areas of Harrison County designated in the agreement. Harrison County agrees to provide \$8,000.00 per year to ESD #2 for the services described. Exhibit J-3

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-495

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Invoice #2502 for \$8,989.32, to change the locks at the Willoughby Juvenile Center with a 50% deposit of \$4,494.66 required at the beginning of the project and remaining \$4,494.66 due at completion. Exhibit J-4

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-496

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the title change from Chief Detention Supervisor to Detention Supervisor and also amending the current salary slot; from 43-7 to 43-5 (the precious year's slot-list was used to indicate the current salary for this position, as opposed to the current year's slot-list, which includes the 5% cola). Exhibit J-5

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-497

ITEM #6. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the position change from JSO Shift Supervisor (currently budgeted \$36,475) to Detention Supervisor (\$45,630) and amend current budget by \$88858 and amend current slot list to reflect this change. Exhibit J-6

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Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-498

ITEM #7. IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Bond for Keith Purvis as appointed Treasurer for Emergency Services District #3 Board of Directors, commencing on February 3, 2024 for one (1) year in the amount of \$10,000 as set by the County Judge. Exhibit J-7

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ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:52 a.m.

ATTEST:



**Elizabeth James, County Clerk
Harrison County, Texas**

Date:

1/9/2024



**County Judge
CHAD SIMS**

Harrison County

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2023 DEC 15 AM 10:00

BY: [Signature]

BY: [Signature]

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 19th day of December, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas,
One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

1. Consideration and approval of payment of Regular Bills.
2. Consideration and approval of the PAYROLL – December 8, 2023.
3. Consideration and approval, the ratification for transfer of funds in the amount of \$200,000.00 to be transferred into the Group Health Insurance line item.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Rockliff Energy Operating LLC	1206 "Grimes Road"
King Operating Corporation	4132 "Sid Craver Road"
West Harrison WSC	Galilee Road CR 3110
West Harrison WSC	Keasler Road CR 3628
Etex Telephone Coop	Simmons Rd CR 4503
Etex Telephone Coop	Blackburn Rd CR 4602
Eastex Telephone Coop	1129 Sitton Dr
Eastex Telephone Coop	1130 Sandy Oaks Ln
Eastex Telephone Coop	Los Altos Rd CR 1223

C. SHERIFF'S DEPARTMENT:

1. Consideration and approval to accept a donation from David M. Thomas, in the amount of \$200 to be used for the Harrison County Sheriff's Office K9 program.
2. Consideration and approval to retire K9 Lobo , Harrison County Sheriff's Department due to health reasons and to allow K9 Lobo to live with his handler, Lt. Matthew Argenbright, who will be responsible for his medical care and food.

D. MAINTENANCE DEPARTMENT:

E. INFORMATION TECHNOLOGY:

F. PURCHASING:

1. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

G. HUMAN RESOURCES:

1. Consideration and approval of the 2024 Texas Association of Counties Workers' Compensation Coverage # WC-1020*20240101-1 renewal in the amount of \$165,639.00 with coverage period January 1, 2024-January 1, 2025.

H. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for November 2023 and authorization to publish on the county website pursuant to LGG Section 114.026.
2. Consideration and approval of the Harrison County Treasurer's Investment Report for November 2023.

I. ELELECTIONS:

J. NEW BUSINESS:

1. Consideration and action regarding the approval of the Harrison County Airport T-Hangar Lease between Harrison County and Lessee, commencing on October 1, 2023 and ending on September 30, 2024 and Aircraft Registration for said hangar.
 - Hangar No. 17 – Brandy Foster
 - Hangar No. 21 – Trent Flemming
 - Hangar No. 28 - Doyle Curry
 - Hangar No. 30 – Mike Mullins
 - Hangar No. 31 – David McAlpine
 - Hangar No. 32 – David McAlpine
 - Hangar No. 34 – Jayson Barnhill and Craig Foust
 - Hangar No. 37 – Richard Mortiz
 - Hangar No. 39 – Corey Bird
 - Hangar No. 41 – Mike Mullins
2. Consideration and action regarding the approval of the Harrison County Airport Ground Lease – Tenant Constructed Hangar No. 5 between Harrison County and Charles Rex Brown II, commencing on January 1, 2023 and ending on December 31, 2027 and Aircraft Registration for said hangar.
3. Consideration and approval of 2023-2024 Annual Contracts and authorization of payment of budgeted amounts in the FY 2023-2024 budget for the contract and authorization for the County Judge to execute said contract for:
 - The Longview Public Library
 - ESD 2
 - ESD 3

-ESD 3 Interlocal Agreement which agrees to provide fire and First Responder services not to include ambulance services for the areas of Harrison County designated in the agreement. Harrison County agrees to provide \$8,000.00 per year to ESD #3 for the services described.

4. Consideration and approval of Invoice #25402 for \$8,989.32, to change the locks at the Willoughby Juvenile Center with a 50% deposit of \$4,494.66 required at the beginning of the project and remaining \$4,494.66 due at completion.

5. Consideration and approval of a title change from Chief Detention Supervisor to Detention Supervisor and also amending the current salary slot; from 43-7 to 43-5 (the previous year's slot-list was used to indicate the current salary for this position, as opposed to the current year's slot-list, which includes the 5% COLA).

6. Consideration and approval of a position change from JSO Shift Supervisor (currently budgeted \$36,475) to Detention Supervisor (\$45,630) and amend current budget by \$8885 and amend current slot list to reflect this change.

7. Consideration and acceptance of the renewal of the Bond for Keith Purvis as appointed Treasurer for Emergency Services District #3 Board of Directors, commencing on February 3, 2024 for one (1) year in the amount of \$10,000 as set by the County Judge.

ADJOURN


CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: December 15, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

