



**County Judge  
CHAD SIMS  
Harrison County**

#1 Peter Whetstone Square, Room 314  
Marshall, Texas 75670  
903-935-8401  
903-935-4853 Fax  
Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD  
2019 NOV 22 AM 10:43

LIZABETH JAMES  
CO. CLERK HARRISON CO.

BY AC DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 27<sup>th</sup> day of November, 2019, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:**

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS:**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER**

**AGENDA**

**A. AUDITOR:**

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

4. Consideration and approval of the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ended September 30, 2019 and authorization for the County Judge to execute said engagement letter.

**B. COUNTY CLERK:**

1. Consideration and approval of transcribed minutes of Regular and Special Commissioner's Court Meeting(s) as submitted.

**C. ROAD AND BRIDGE DEPARTMENT:**

**Administrative Report: No action to be taken** ---- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

CenterPoint Energy (gas services)	Country Club Road, East, CR 3417
CenterPoint Energy (gas services)	Lansing Switch Road, CR 3424
Gum Springs WSC	Amos Road, CR 3433

3. Consideration and action regarding the submission of the underground storage tank registration and self-certification for Road & Bridge Department.

**D. SHERIFF'S DEPARTMENT:**

**Administrative Report: No action to be taken** ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval for out of state travel for Joseph Castillo to Little Rock, Arkansas for a two week K( training from December 1, 2019 to December 13, 2019 with the new K9.

**E. INFORMATION TECHNOLOGY:**

**Administrative Report: No action to be taken** ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

**F. TREASURER:**

1. Consideration and action regarding the approval of Treasurer's Monthly Report for October 2019 and authorization to publish on the county website pursuant to LGC Section 114.026.

2. Consideration and approval of the Harrison County Treasurer's Investment Report for the month of October, 2019.

**G. PURCHASING:**

1. Consideration and approval of the Interlocal Lease Agreements between Harrison County and Enterprise Fleet Management for purchase of vehicles as listed below:

a. Silverado 1500 x 1 for License & Permit Truck

**H. JUSTICE OF THE PEACE, PCT. 1**

1. Consideration and approval of the bond for John David Oswalt as the appointed Justice of the Peace, Precinct 1 in the amount of \$5,000.

**I. NEW BUSINESS:**

1. Presentation by Keith Downs – Downs Funeral Home – Regarding RFQ # 2019-01 – Removal and Transport of Deceased Persons and Direct Cremation Services for Harrison County Deceased Paupers that was awarded on November 13, 2019.

**J. EXECUTIVE SESSION:**

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section 551.074, (personnel matters), relating to Harrison County.

2. Consideration and action relating to items discussed in executive session.

**ADJOURN**

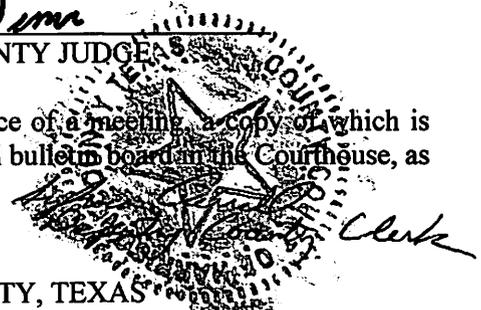
  
CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: November 22, 2019

COUNTY CLERK  
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)



**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 27<sup>th</sup> DAY OF November 2019**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 27<sup>th</sup> day of November, 2019, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Call to Order by Judge Chad Sims at 9:04 a.m.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

Declare A Quorum Present:

Public Comments: None

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk
Bailiff:	Daryl Griffin

When the following were heard and the following Orders passed:

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**ITEM A: County Auditor**

Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-

- 1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item transfers. Exhibit A-1
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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-

- 2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2
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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-

- 3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. Exhibit A-3
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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-

- 4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ended September 30, 2019 and authorization for the County judge to execute said engagement letter. Exhibit A-4
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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-438

**ITEM B: County Clerk**

**1. Consideration and approval of transcribed Commissioners Court minutes.**  
No Minutes submitted. No Action taken

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**ITEM C: Road and Bridge Department**

**Administrative Report: No action to be taken concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment. Exhibit C**

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-438

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve personnel changes for the Harrison County Road and Bridge Department. Exhibit C-1

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Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-439

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as follows:  
Exhibit C-2

CenterPoint Energy (gas services)	Country Club Road, East CR 3417
CenterPoint Energy (gas services)	Lansing Switch Road, CR 3424
Gum Springs WSC	Amos Road, CR 3433

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-440

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the submission of the underground storage tank registration and self-certification for Road & Bridge Department Exhibit C-3

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**ITEM D: Sheriff**

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-441

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve for out of state travel for Joseph Castillo to Little Rock, Arkansas for a two week K-9 (Training from December 1, 2019 to December 13, 2019 with the new K9. No Exhibit

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**ITEM E: Information Technology:**

**Administrative Report: No action to be taken. Concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.**

**No Report Submitted**

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**Item F: Treasurer:**

Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-442

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Treasures' Monthly Report for October 2019 and authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit F-1

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor

Motion carried unanimously (5-0)  
Order #2019-442

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County Treasurer's Investment Report for the month of October 2019. Exhibit F-2

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**ITEM G: Purchasing:**

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-443

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Interlocal Lease Agreements between Harrison County and Enterprise Fleet Management for purchase of vehicles as listed below: Exhibit G-1

a. Silverado 1500 x 1 for License & Permit Truck

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**ITEM H: Justice of the Peace, PCT. 1:**

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-444

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve bond for John David Oswalt as the appointed Justice of the Peace, Precinct 1 in the amount of \$5,000.

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**ITEM I: NEW BUSINESS:**

**1. Presentation by Keith Downs- Downs Funeral Home – Regarding RFQ # 2019-01 – Removal and Transport of Deceased Persons and Direct Cremation Services for Harrison County Deceased Paupers that was awarded on November 13, 2019,**

**No Action Taken**

**Regular Session recessed at 9:31 a.m.**

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**Executive Session opened at 9:31 a.m.**

Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section, 551.074 (personnel matters), relating to Harrison County.

**Executive Session Closed at 9:43 a.m.**

**No action regarding Executive Session discussion.**

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**ADJOURNMENT:**

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 9:43 a.m.

**ATTEST:**

  
Elizabeth James, County Clerk  
Harrison County, Texas

**APPROVED:**

  
Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on 1-8-2020.