



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

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Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2019 DEC 20 AM 8:56

ELIZABETH JAMES
CO. CLERK HARRISON CO.

BY TV DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 23rd day of December, 2019, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

"RECOGNITION OF HARRISON COUNTY RETIREE TOMMY JOE HENIGAN, SERVICE CENTER FOREMAN, ROAD & BRIDGE DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"RECOGNITION OF HARRISON COUNTY RETIREE HERMAN WELLS, HAUL TRUCK DRIVER, ROAD & BRIDGE DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"RECOGNITION OF HARRISON COUNTY RETIREE SCOTT PORTER, EQUIPMENT OPERATOR II, ROAD & BRIDGE DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"AWARD OF PLAQUES AND BANNERS BY THE COUNTY AGENTS TO RECIPIENTS FOR THE 2019 STATE FAIR ARCHERY WINNER AND THE 2019 VOLUNTEER OF THE YEAR RECIPIENT"

PUBLIC COMMENTS:

DECLARE A QUORUM PRESENT:

CALL TO ORDER

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s) as submitted.

C. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the appointment of Luke Davis as the County Road Administrator at the salary of \$62,232, Step and Range of 67-1, effective December 23, 2019.
3. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

West Harrison WSC
Blocker Crossroads WSC
CenterPoint Energy
Etex Telephone Cooperative
Gum Springs WSC

Young Road, CR 3800
Blocker Road, CR 1019
Birmingham Road, CR 1002
Elbert Page Road, CR 4605
Valley Ranch Road, CR 3444

4. Consideration and approval of the "County Maintenance Certification" as of December 18, 2019 for the Harrison County Road & Bridge Department.

D. SHERIFF'S DEPARTMENT:

1. Consideration and approval of the acceptance of K9 "Jumper" from Kristi Schiller and the K9s4Cops Foundation.

E. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for November 2019 and authorization to publish on the county website pursuant to LGC Section 114.026.
2. Consideration and approval of the Harrison County Treasurer's Investment Report for the month of November, 2019.

F. HUMAN RESOURCES:

1. Consideration and approval of contracted service with Bob Brace & Associates for the calculation and filing of the 2019 1094 and 1095 filings per ACA who performed the same service for Harrison County in 2018 and authorization for the County Judge to execute said contract.

G. NEW BUSINESS:

1. Consideration and action to receive and discuss delinquent tax collection report.

2. Consideration and approval of the re-appointment of Harrison County Emergency Services District's commissioners to include:

ESD No. 1 - Rande Grotfendt, Carvis Key and Thomas Visage
ESD No. 4 - Doug Dotson, Jill Plemmons and Peggy Anderson
ESD No. 6 - Adam Shaw, Linda Walker, Lynn Wilson and Mike Shaw
ESD No. 7 - Ernest Choyce and Glenn Tompkins
ESD No. 8 - Jeff Coleman

3. Consideration and approval of 2019-2020 Annual Contracts to include The Martin House Children's Advocacy Center, Harrison County Soil and Water Conservation District, American Red Cross, Boy's & Girl's Club of Big Pines, East Texas Open Door, East Texas Child Advocates, Inc., East Texas Council on Alcoholism and Drug Abuse, Women's Center of East Texas, The Literacy Council, Cypress Valley Navigation District, Casa of Harrison County, Area Agency on Aging of East Texas, Emergency Services District No.1, Emergency Services District No.3, Emergency Services District No.4, Emergency Services District No.5, Emergency Services District No.6, Emergency Services District No.7, Emergency Services District No. 8, Emergency Services District No. 9 and with payment of budgeted amounts for each contract and authorization for the County Judge to execute said contracts.

4. Consideration and action regarding the updated lease agreements with Enterprise Fleet Management regarding the Sheriff's Department lease vehicles.

5. Consideration and action regarding the approval of the registration for the free State-Mandated Cybersecurity Training Course with Texas Association of Counties for all county employees pursuant to TGC Section 2054.5191.

6. Consideration and action regarding the appointment of two members to serve on the Tax Abatement Review Committee (TARC Board).

7. Consideration and action to approve the commitment of the annual payment to Health & Human Services for Uncompensated Care Intergovernmental Transfer and authorize payment to be issued in January 2020.

H. EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section 551.074, (personnel matters), relating to Harrison County.

2. Consideration and action relating to items discussed in executive session.

ADJOURN



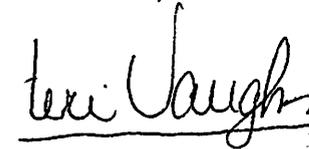
CHAD SIMS, COUNTY JUDGE

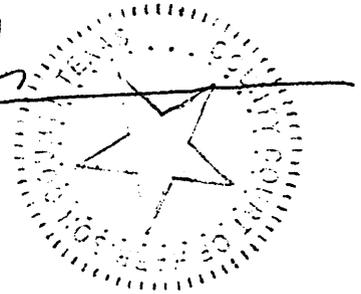
This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: December 20, 2019

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Deputy Clerk: 



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 23rd DAY OF December, 2019**

BE IT REMEMBERED that at 9:00 a.m. on the 23rd day of December, 2019, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Call to Order by Judge Chad Sims at 9:09 a.m.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

Announcements:

"RECOGNITION OF HARRISON COUNTY RETIREE TOMMY JOE HENIGAN, SERVICE CENTER FOREMAN, ROAD & BRIDGE DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"RECOGNITION OF HARRISON COUNTY RETIREE HERMAN WELLS, HAUL TRUCK DRIVER, ROAD & BRIDGE DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"RECOGNITION OF HARRISON COUNTY RETIREE SCOTT PORTER, EQUIPMENT OPERATOR II, ROAD & BRIDGE DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

"AWARD OF PLAQUES AND BANNERS BY THE COUNTY AGENTS TO RECIPIENTS FOR THE 2019 STATE FAIR ARCHERY WINNER AND THE 2019 VOLUNTEER OF THE YEAR RECIPIENT"

Public Comments: None

Declare A Quorum Present:

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3 Not Present
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk
Bailiff:	Daryl Griffin

When the following were heard and the following Orders passed:

ITEM A: County Auditor

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-461

1. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1
-

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-462

2. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2
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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-463

3. **IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. Exhibit A-3
-

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-464

ITEM B: County Clerk

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the transcribed Commissioners Court Meeting for November 13, 2019. Exhibit B-1

ITEM C: Road and Bridge Department

Administrative Report: No action to be taken concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment. Exhibit C

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-465

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve personnel changes for the Harrison County Road and Bridge Department. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-466

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the appointment of Lude Davis as the County Road Administrator at the salary of \$62,232.00 Step and Range of 67-1, effective December 23, 2019. Exhibit C-2

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-467

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as follows:
Exhibit C-3

West Harrison WSC	Young Road, CR 3800
Blocker Crossroads WSC	Blocker Road, CR 1019
CenterPoint Energy	Birmingham Road, CR 1002
Etex Telephone Cooperative	Elbert Page Road, CR 4605
Gum Springs WSC	Valley Ranch Road, CR 3444

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-468

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the "County Maintenance Certification" as of December 18, 2019 for the Harrison County Road & Bridge Department. Exhibit C-4

ITEM D: Sheriff Department

Administrative Report: No action to be taken — concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

No Report Submitted

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-469

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve acceptance of K9 "Jumper" from Kristi Schiller and the K9s 4 Cops Foundation.

ITEM E: Treasurer:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-470

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Treasurer's Monthly Report for November 2019 and authorization to publish on the county website pursuant to LGC Section 114.026. Exhibit E-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-471

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve County Treasurer's Investment Report for the month of November, 2019. Exhibit E-2

Item F: Human Resources:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-472

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the contracted service with Bob Brace & Associates for the calculation and filing of the 2019 1094 and 1095 filings per ACA who performed the same service for Harrison County in 2018 and authorization for the County Judge to execute said contract. No Exhibit

ITEM G: NEW BUSINESS:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-473

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to receive and discuss delinquent tax collection report. Exhibit G-1

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-474

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the re-appointment of Harrison County Emergency Services District's commissioners to include: Exhibit G-2

ESD No. 1 – Rande Grotefendt, Carvis Key and Thomas Visage
ESD No. 4 – Doug Dotson, Jill Plemmons and Peggy Anderson
ESD No. 6 – Adam Shaw, Linda Walker, Lynn Wilson and Mike Shaw
ESD No. 7 – Ernest Choyce and Glenn Tompkins
ESD No. 8 – Jeff Coleman

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-475

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2019-2020 Annual Contracts to include The Martin House Children's Advocacy Center, Harrison County Soil and Water Conservation District, American Red Cross, Boy's and Girl's Club of Big Pines, East Texas Open Door, East Texas Child Advocates, Inc., East Texas Council on Alcoholism and Drug Abuse, Women's Center of East Texas, The Literacy Council, Cypress Valley navigation District, Casa of Harrison County, Area Agency on Aging of East Texas Emergency Services District No. 1, Emergency Services District No 3, Emergency Services District No. 4, Emergency Services District No. 5, Emergency Services District No 6, Emergency Services District No. 7, Emergency Services District No. 8, Emergency Services District No. 9 and with payment of budgeted amounts for each contract and authorization for the County Judge to execute said contracts. Exhibit G-3

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-476

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas (approve and action regarding) the updated lease agreements with Enterprise Fleet Management regarding the Sheriff's Department lease vehicles. Exhibit G-4

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-477

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the registration for the free State-Mandated Cybersecurity Training Course with Texas Association of Counties for all County employees pursuant to TGC Section 2054.5191. Exhibit G-5

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-478

6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve action regarding the appointment of two members Ernie Marshall & Ron McGregor to serve on the Tax Abatement Review Committee (TARC Board).

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (4-0)
Order #2019-479

7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the commitment of the annual payment to Health & Human Services for Uncompensated Care Intergovernmental Transfer and authorize payment to be issued in January 2020.

H. Executive Session

Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section, 551.074 (personnel matters), relating to Harrison County.

No Executive Sesson

ADJOURNMENT:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 10:00 a.m.

ATTEST: 
Elizabeth James, County Clerk
Harrison County, Texas

APPROVED: 
Chad Sims, County Judge
Harrison County, Texas

Minutes approved on 1-8-2020.