



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

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Charlene Graff, Judicial Admin. Assist.

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 8th day of January, 2020, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:**

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG:

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS:

CALL TO ORDER:

DECLARE A QUORUM PRESENT:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s) as submitted.

C. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

D. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

E. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

F. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

G. FIRE MARSHAL:

Administrative Report: No action to be taken ---- concerning status of OSSF permits; emergency management; solid waste site investigations.

H. HUMAN RESOURCES:

1. Consideration and approval of Personnel Actions as submitted by the Human Resources Department.

I. ELECTIONS:

1. Consideration and action regarding the request by the Elections Administrator, Donald Robinette, to approve the early voting locations and the election judges for Tuesday, March 3, 2020 Primary Election as submitted.

J. NEW BUSINESS:

1. Consideration and approval of 2019-2020 Annual Contracts for the Historical Museum and with payment of budgeted amount for contract and authorization for the County Judge to execute said contract.

K. EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section 551.074, (personnel matters), relating to Harrison County.

2. Consideration and action relating to items discussed in executive session.

ADJOURN

CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: January 3, 2020

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 8th DAY OF January, 2020**

BE IT REMEMBERED that at 9:00 a.m. on the 8th day of January, 2020, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Call to Order by Judge Chad Sims at 9:07 a.m.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

Announcements:

Public Comments: Public comment made by Ron McGregor on the 2019-2020 Annual Contracts for the Historical Museum.

Declare A Quorum Present:

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk
Bailiff:	Daryl Griffin

When the following were heard and the following Orders passed:

ITEM A: County Auditor

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-01

- 1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1
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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2019-02

- 2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2
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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-03

- 3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. No Exhibit
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ITEM B: County Clerk

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-04

- 1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the transcribed Commissioners Court Meeting for November 27, 2019, December 11, 2019 and December 23, 2020. Exhibit B-1
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ITEM C: Road and Bridge Department

Administrative Report: No action to be taken concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment. Exhibit C

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-05

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve personnel changes for the Harrison County Road and Bridge Department. Exhibit C-1

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as follows:

No utility applications submitted- No Action Taken

ITEM D: Sheriff Department

Administrative Report: No action to be taken ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners. Exhibit D

ITEM E: Information Technology:

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. Exhibit E

ITEM F: Maintenance Administrative Report: No action to be taken. ----- Concerning repairs and maintenance performed upon county owned premises and equipment, status of ongoing projects, and information concerning planned projects. Exhibit F

ITEM G: Fire Marshal

Administrative Report: No action to be taken. ----- Concerning status of OSSF permits; emergency management; solid waste site investigations. Exhibit G

Item H: Human Resources:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-06

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Personnel Actions as submitted by the Human Resources Department. Exhibit H-1

Item I: Elections:

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-07

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the request by the Elections Administrator, Donald Robinette, for the early voting locations and the election judges for Tuesday, March 3, 2020 Primary Election as submitted. Exhibit I-1

ITEM J: NEW BUSINESS:

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-08

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2019-2020 Annual Contracts for the Historical Museum and the payment of budgeted amount for contract and authorization for the County Judge to execute said contract.

Court Recessed at 9:42 a.m.

ITEM K. Executive Session

Call of Court to **Executive Session at 9:42 a.m.** pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section, 551.074 (personnel matters), relating to Harrison County.

Executive Session closed at 10:09 a.m.

Court called to Open Regular Session at 10:09 a.m. with all members present.

No Action taken relating to Items discussed in executive session.

ADJOURNMENT:

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 10:10 a.m.

ATTEST:



Elizabeth James, County Clerk
Harrison County, Texas

APPROVED:



Chad Sims, County Judge
Harrison County, Texas

Minutes approved on 1-22-20.