



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admn. Assist.

FILED FOR RECORD

2020 JAN 31 PM 3:11

ELIZABETH JAMES
CO. CLERK HARRISON CO.

BY AC DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 5th day of February, 2020, in the **Commissioners' Courtroom** at the **Harrison County Historic Courthouse** in **Marshall, Texas**, at which time the **Commissioners' Court** will consider all matters pertaining to **Harrison County** business and grant authorization for the **County Judge** to execute any and all documents as may come before said **Commissioner's Court** for approval, including by way of information but not limitation, the following matters:

INVOCATION:

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG:

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "RECOGNITION OF HARRISON COUNTY RETIREE MICHAEL R. COUCH, SERGEANT CID, HARRISON COUNTY SHERIFF'S DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

PUBLIC COMMENTS:

CALL TO ORDER:

DECLARE A QUORUM PRESENT:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s).
"No minutes submitted for approval"

C. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken --- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

BTA ETG Gathering LLC	Boggy Road, CR 1222
BTA ETG Gathering LLC	Candyman Road, CR 1219
BTA ETG Gathering LLC	East Shreveport-Camden Road, CR 1221
BTA ETG Gathering LLC	West Road, CR 1311
BTA ETG Gathering LLC	Don Long Road, CR 1220
Rockcliff Energy Management LLC	Fox Hunting Road, CR 1213

3. Consideration and approval of extending the \$30.00 monthly cell phone supplement to Ronald Lovaasen, Foreman for work area 2 (replacement for Luke Davis).

D. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken ---- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval of Sheriff's yearly property forfeiture budget and expenditures for the 2019 year and a copy of the 2020 budget.
2. Consideration and approval for extending the \$40.00 cellphone allowances for Criminal Investigators Timothy Livingston and Ronald Cutter (replacing Janssen Maranto and Mike Couch).

E. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken --- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

F. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken — concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

1. Consideration and approval to expend JP Technology Funds for the replacement of the JP computers in Precinct 1 not to exceed \$3200.

G. FIRE MARSHAL:

Administrative Report: No action to be taken --- concerning status of OSSF permits; emergency management; solid waste site investigations.

H. HUMAN RESOURCES:

1. Consideration and approval of Personnel Actions as submitted by the Human Resources Department.

2. Consideration and approval of Job Description for Assistant Veterans Service Officer and setting Grade as Grade 26.

3. Consideration and approval of changing entry level for Juvenile Supervision Officers from 28-3 to 28-6 as of February 5, 2020 and adjusting the Harrison County Slot List accordingly.

I. ELECTIONS:

1. Consideration and action regarding polling location for the Primary Elections.

2. Consideration and action regarding the receipt of the 2020 Primary Election Contracts from the Democratic and Republican parties.

J. PURCHASING:

1. Consideration and approval to enter into an agreement between Harrison County and Rene Bates Auctioneers for the auction of surplus items on an as needed basis to conduct Online Auctions for Harrison County.

K. NEW BUSINESS:

1. Consideration and approval of 2019-2020 Annual Contracts for the Longview Public Library and the Waskom Public Library and with payment of budgeted amount for contract and authorization for the County Judge to execute said contract.

2. Discuss and consider sponsoring an application on behalf of Gum Springs Water Supply Corporation for the 2021-2022 Texas Community Development Fund through the Texas Department of Agriculture.

3. Consideration and approval of the ratification of the request by the Auditor's Office for the approval of payment in the amount of \$76.49 for the sales tax collected within the Road & Bridge Department for culverts sales that were due and payable on January 21, 2020. The Commissioner's Court meeting for payment of regular bills would not be held until February 5, 2020.

4. Consideration and approval of the ratification of the request to issue payment to ESA Consulting LLC, final invoice in the amount of \$11,220.00 for the removal and disposal of two 6,000 gallon Underground Storage Tanks at the Harrison County Airport. The Commissioner's Court meeting for payment of regular bills would not be held until February 5, 2020.

5. Consideration and approval of the ratification for authorization to set a Public Hearing to consider tax abatement agreements for Eastman Chemical Company and Air Liquide and publication of said Public Hearing. The Commissioner's Court meeting for payment of regular bills would not be held until February 5, 2020.

6. Consideration and action regarding the approval of the 2019-2020 Interlocal Agreement between the City of Marshall, Texas and Harrison County, Texas for Animal Adoption Center Services.

7. Consideration and action to rescind Order #429, K-2-a, dated 11-13-2019 for vehicle purchase in order to replace said order with 2020 Chevrolet Silverado 1500 x 2 for the Road & Bridge Department.

L. EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section 551.074, (personnel matters), relating to Harrison County.

2. Consideration and action relating to items discussed in executive session.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: January 31, 2020

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)


Stephen Campbell, County Clerk



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 5th DAY OF February, 2020**

BE IT REMEMBERED that at 9:00 a.m. on the 5th day of February, 2020, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Call to Order by Judge Chad Sims at 9:03 a.m.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

Announcements: "Recognition of Harrison County Retiree Michael R. Couch, Sergeant CID, Harrison County Sheriff's Department, for his Dedicated Service to the Citizens of Harrison County"

Public Comments:

Declare A Quorum Present:

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk
Bailiff:	Daryl Griffin

When the following were heard and the following Orders passed:

ITEM A: County Auditor

**Administrative Report: No Action to be taken-----Submission of financial reports.
Exhibit A**

**Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-27**

**1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line
Item Transfers. Exhibit A-1**

**Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2019-28**

**2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve
Payment of Regular Bills. Exhibit A-2**

**Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-29**

**3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve
County Payroll as submitted for payment. No Exhibit**

ITEM B: County Clerk

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting (s).

No Action Taken

ITEM C: Road and Bridge Department

Administrative Report: concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment. Exhibit C

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-30

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve personnel changes for the Harrison County Road and Bridge Department. Exhibit C-1

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-31

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as follows

- | | |
|---------------------------------|--------------------------------------|
| BTA ETG Gathering LLC | Boggy Road, CR 1222 |
| BTA ETG Gathering LLC | Candyman Road, CR 1219 |
| BTA ETG Gathering LLC | East Shreveport-Camden Road, CR 1221 |
| BTA ETG Gathering LLC | West Road, CR 1311 |
| BTA ETG Gathering LLC | Don Long Road, CR 1220 |
| Rockcliff Energy Management LLC | Fox Hunting Road, CR 1213 |

Exhibit C-2

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-32

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve extending the \$30.00 monthly cell phone supplement to Ronald Lovaasen, Foreman for work area 2 (replacement for Luke Davis.) Exhibit C-3

ITEM D: Sheriff Department

Administrative Report: -- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners. Exhibit D

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-33

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Sheriff's yearly property forfeiture budget and expenditures for the 2019 year and a copy of the 2020 budget. Exhibit D-1

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-34

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the extending the \$40.00 cellphone allowances for Criminal Investigators Timothy Livingston and Ronald Cutter (replacing Janssen Maranto and Mike Couch).

ITEM E: Maintenance

Maintenance Administrative Report: -- Concerning repairs and maintenance performed upon county owned premises and equipment, status of ongoing projects, and information concerning planned projects. Exhibit E

ITEM F: Information Technology:

Administrative Report: No action to be taken --- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. Exhibit F

**Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-35**

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to expend JP Technology Funds for the replacement of the JP computers in Precinct 1 not to exceed \$3,200.00.

ITEM G: Fire Marshal

Administrative Report: -- Concerning status of OSSF permits; emergency management; solid waste site investigations. Exhibit G

Item H: Human Resources:

**Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-36**

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Personnel Actions as submitted by the Human Resources Department. Exhibit H-1

**Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-37**

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Job Description for Assistant Veterans Service Officer and setting Grade as Grade 26. Exhibit H-2

Motioned by Comm. Judge Sims
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-38

3. Consideration and approval of changing entry level for Juvenile Supervision Officers for 28-3 to 28-6 as of February 5, 2020 and adjusting the Harrison County Slot List accordingly.

Item I: Elections:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-39

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the polling location for the Primary Elections. Exhibit I-1

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-40

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2020 Primary Election Contracts from the Democratic and Republican parties. Exhibit I-2

ITEM J: Purchasing

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-41

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the agreement between Harrison County and Rene Bates Auctioneers for the Auction of surplus items on an as needed basis to conduct Online Auctions for Harrison County. Exhibit J

ITEM K: New Business

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
Motion carried (3-2)
Hatfield and Ebarb opposed
Order #2020-42

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Annual Contracts for the Longview Public Library and the Waskom Public Library and with payment of budgeted amount for contract and authorization for the County Judge to execute said contract. Exhibit K-1

Motioned by Comm. Judge Sims
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-43

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to discuss and consider sponsoring an application on behalf of Gum Springs Water Supply Corporation for the 2021-2022 Texas Community Development Fund through the Texas Department of Agriculture. Exhibit K-2

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-44

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification of the request by the Auditor's Office for the approval of payment in the amount of \$76.49 for the sales tax collected within the Road & Bridge Department for culverts sales that were due and payable on January 21, 2020. The Commissioners' Court meeting for payment of regular bills would not be held until February 5, 2020. Exhibit K-3

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-45

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification of the request to issue payment to ESA Consulting LLC, final invoice in the amount of \$11,220.00 for the removal and disposal of two 6,000 gallon Underground Storage Tanks at the Harrison County Airport. The Commissioner's Court meeting for payment of regular bills would not be held until February 5, 2020. Exhibit K-4

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-46

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification for authorization to set a Public Hearing to consider tax abatement agreements for Eastman Chemical Company and Air Liquide and publication of said Public Hearing. The Commissioner's Court meeting for payment of regular bills would not be held until February 5, 2020. Exhibit K-5

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
Motion carried (4-1)
Comm. Timmins opposed
Order #2020-47

6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2019-2020 Interlocal Agreement between the City of Marshall, Texas and Harrison County, Texas for Animal Adoption Center Services. Exhibit K-6

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-48

7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the action to rescind Order #429, K-2a, dated, 11-13-2019 for vehicle purchase in order to replace said order with 2020 Chevrolet Silverado 1500 x 2 for the Road & Bridge Department. Exhibit K-7

Court Recessed at 10:20 a.m.

ITEM L. Executive Session

Call of Court to **Executive Session at 10:30 a.m.** pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section, 551.074 (personnel matters), relating to Harrison County.

Executive Session closed at 11:35 a.m.

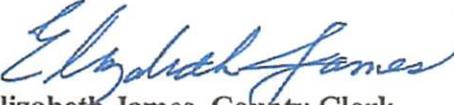
Court called to Open Regular Session at 11:35 a.m. with all members present.

ADJOURNMENT:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 11:38 a.m.

ATTEST:


Elizabeth James, County Clerk
Harrison County, Texas

APPROVED:


Chad Sims, County Judge
Harrison County, Texas

Minutes approved on 3-4-20.