



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2020 FEB 14 AM 11:12

ELIZABETH JAMES
CO. CLERK HARRISON CO.

BY DR DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 19th day of February, 2020, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS:

DECLARE A QUORUM PRESENT:

CALL TO ORDER

AGENDA

A. AUDITOR:

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.
4. Consideration and approval of payment in the amount of \$50,299.50 (unincorporated cities and Harrison County) regarding the Child Safety Fee.

B. ROAD AND BRIDGE DEPARTMENT:

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Coop, Inc.	Dogwood Dr., CR 4731
Etex Telephone Coop, Inc.	Dunn Road, CR 4420
Elevate TOPS, LLC	Oldtown Road, CR 1202
Gum Springs WSC	Cal Young Road, CR 3500

C. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken — concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

D. TREASURER:

1. Consideration and action regarding the approval of Treasurer's Monthly Report for January 2020 and authorization to publish on the county website pursuant to LGC Section 114.026.
2. Consideration and approval of the Harrison County Treasurer's Investment Report for the month of January 2020.

E. NEW BUSINESS:

1. Consideration and approval of the ratification of the request by the Auditor's Office for the transfer of funds in the amount of \$200,000.00 to be transferred from the Group Health Insurance line item (100.409.4205.10) where a check will be cut and placed into the Medical Trust Employer Checking Account for payment of medical claims due and payable on January 30, 2020 in the amount of \$69,318.94 as the Commissioner's Court meeting for payment of regular bills would not be held until February 19, 2020.
2. Consideration and approval of the ratification to promote Debbie Deen to the position of Welfare Administrator, Step/Range 45-3 (annual salary \$39,857 effective February 3, 2020).
3. Consideration and approval of the ratification to approve Duana Couch as the interim Fire Marshal effective February 3, 2020 at a Step/Range 48-1 (annual salary \$40,733) until the position of Fire Marshal has been filled.
4. Consideration and action for the approval of a Lease Agreement with Pitney Bowes for a SendPro2000 Mail Machine System.
5. Consideration and action to rescind Order No. 2018-021 to amend 2017-18 maintenance slot list.
6. Consideration and approval of a five (5) year Hangar Lease between Harrison County and Ponder Investments regarding Hangar No. 12.
7. Consideration and approval of Proclamation declaring February as "Teen Dating Violence Awareness Month" in Harrison County.

F. EXECUTIVE SESSION:

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section 551.074, (personnel matters), relating to Harrison County.

2. Consideration and action relating to items discussed in executive session.

ADJOURN

Chad Sims

CHAD SIMS, COUNTY JUDGE

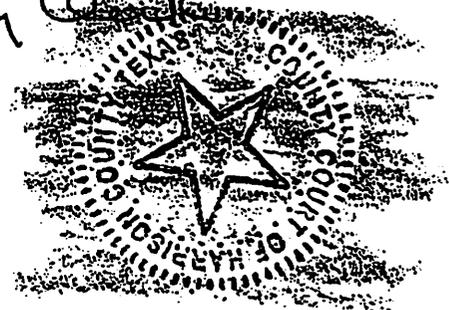
This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: February 14, 2020

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Pam Rodwell
Deputy Clerk



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 19th DAY OF February, 2020**

BE IT REMEMBERED that at 9:00 a.m. on the 19th day of February, 2020, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Call to Order by Judge Chad Sims at 9:06 a.m.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

Announcements:

Public Comments:

Declare A Quorum Present:

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk

Bailiff: Jim Weatherall

When the following were heard and the following Orders passed:

ITEM A: County Auditor

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-49

- 1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1
-

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2019-50

- 2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2
-

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-51

- 3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. No Exhibit
-

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-52

- 4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment in the amount of \$50,299.50 (unincorporated cities and Harrison County) regarding the Child Safety Fee. Exhibit A-4

ITEM B: Road and Bridge Department

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-53

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve personnel changes for the Harrison County Road and Bridge Department. Exhibit B-1

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-54

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as follows Exhibit B-2

Etex Telephone Coop, Inc.	Dogwood Dr. CR 4731
Etex Telephone Coop, Inc.	Dunn Road, CR 4420
Elevate TOPS, LLC	Oldtown Road, CR 1202
Gum Springs WSC	Cal Young Road, CR 3500

ITEM C: Information Technology:

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. Exhibit C

ITEM D: Treasurer:

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
Motion carried (5-0)
All members voting in favor
Order #2020-55

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Monthly Report for January 2020 and authorization to publish on the county website pursuant to LGC Section 114.026.

Motioned by Comm. Mauldin

Seconded by Comm. Timmins
Motion carried (5-0)
All members voting in favor
Order #2020-56

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Investment Report for the month of January 2020.

ITEM E: New Business

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
Motion carried (5-0)
All members voting in favor
Order #2020-57

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification of the request by the Auditor's Office for the transfer of funds in the amount of \$200,000.00 to be transferred from the Group Health Insurance line item (100.409.4205.10) where a check will be cut and placed into the Medical Trust Employer Checking Account for payment, of medical claims due and payable on January 30, 2020 in the amount of \$69,318.94 as the Commissioner's Court meeting for payment of regular bills would not be held until February 19, 2020. Exhibit E-1

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-58

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification to promote Debbie Deen to the position of Welfare Administrator, Step/Range 45-3 (annual salary \$39,857) effective February 3, 2020. Exhibit E-2

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-59

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification to approve Duana Couch as the interim Fire Marshal effective February 3, 2020 at a Step/Range 48-1 (annual salary \$40,733) until the position of Fire Marshal has been filled. Exhibit E-3

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-60

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Lease Agreement with Pitney Bowes for a SendPro2000 Mail Machine System. Exhibit E-4

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-61

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to rescind Order No. 2018-021 to amend 2017-18 maintenance slot list. No Exhibit

6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the five (5) year Hangar Lease between Harrison County and Ponder Investments regarding Hangar No. 12.

No Action Taken

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-62

7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Proclamation declaring February as "Teen Dating Violence Awareness Month" in Harrison County.

Court Recessed at 9:40 a.m.

ITEM F. Executive Session

Call of Court to **Executive Session at 9:40 a.m.** pursuant to Government Code Section 551.071 (discussion of pending/threatened litigation matters and consultation with attorney), Section 551.072 (real property), Section, 551.074 (personnel matters), relating to Harrison County.

Executive Session closed at 10:28 a.m.

Court called to Open Regular Session at 10:28 a.m. with all members present.

ADJOURNMENT:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 10:29 a.m.

ATTEST:



Elizabeth James, County Clerk
Harrison County, Texas

APPROVED:



Chad Sims, County Judge
Harrison County, Texas

Minutes approved on 4-1-2020.

