



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2020 MAR 27 AM 10:02

ELIZABETH JAMES
CO. CLERK HARRISON COUNTY

BY JB DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court** will be held at 8:00 a.m. on the 1st day of April, 2020, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION:

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG:

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

PUBLIC COMMENTS:

CALL TO ORDER:

DECLARE A QUORUM PRESENT:

AGENDA

A.

AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

B. COUNTY CLERK:

1. Consideration and approval of minutes of Commissioner's Court Meeting(s) for February 19, 2020, February 28, 2020, March 4, 2020, March 11, 2020 and March 12, 2020.

C. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken --- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Blocker Crossroads WSC
Gum Springs WSC
MK Pipeline, LLC

Marcella Lane, CR 1015
Walkers Mill Road, CR 3705
Candyman Road, CR 1219

3. Consideration and approval of the Preliminary Plat for the Subdivision "Robin's Trail" with lots facing FM 450 and Central School Road, CR 3702, located in Pct. 3.

D. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken --- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval of the Sheriff's Department to purchase a yearly renewal maintenance agreement for generators at the Main Jail and Annex Jail in the amount of \$4472.00 per the exiting elected official expenditure order.

E. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken --- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

F. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken --- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

1. Consideration and approval to expend Courthouse Security funds to replace 2 security camera in the Main Courthouse Tax Office.

G. FIRE MARSHAL:

Administrative Report: No action to be taken --- concerning status of OSSF permits; emergency management; solid waste site investigations.

H. HUMAN RESOURCES:

1. Consideration and approval of Personnel Actions as submitted by the Human Resources Department.

2. Consideration and approval of Mandatory Direct Deposit for all of Harrison County Employees which will be included in Harrison County Personnel Policy, effective 4-1-2020

3. Consideration and approval of Prepaid Card Agreement for employees who do not maintain a financial account that qualifies for Mandatory Direct Deposit.

I. PURCHASING:

1. Consideration and action regarding Solid Waste Disposal Site Operations for Bid #2020-01 per recommendation sheet attached.

J. NEW BUSINESS:

1. Consideration and approval of the 2020 Title IV-E contracts.

2. Consideration and action regarding the ratification to approve the Fuel Master Fuel Management System Maintenance Agreement at the Harrison County Airport.

3. Consideration and action regarding the approval of the ratification relating to Harrison County personnel matters associated with the COVID-19 virus.

4. Consideration and action regarding the ratification of request to approve purchase and issue payment for SureTemp & Nellcor Dive 42NTB-E1 and Mobile Stand for Vital Signs 4700-60 per the Sheriff's Department subject to the exiting elected official expenditure order.

5. Consideration and approval of the Proclamation declaring April as "Sexual Assault Awareness Month" in Harrison County.

6. Consideration and approval of the Proclamation declaring April, 2020 as "Child Abuse Awareness and Prevention Month" in Harrison County.

7. Consideration and action to approve the Declaration of a Local Disaster by the County Judge.

ADJOURN



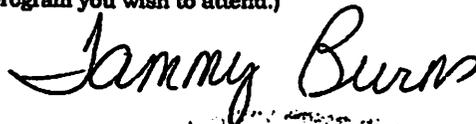
CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: March 27, 2020

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)



PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE MEETING OF THE HARRISON COUNTY COMMISSIONERS COURT SCHEDULED FOR APRIL 1, 2020 WILL NOT BE OPEN TO THE PUBLIC BECAUSE OF THE EFFECT OF THE CORONAVIRUS (COVID-19) WHICH HAS CAUSED A PANDEMIC WORLDWIDE. THEREFORE, HARRISON COUNTY WILL BE MANAGING THE COURT MEETINGS BY VIDEO/TELEPHONE CONFERENCE OR BY FACEBOOK.

HOW TO WATCH COMMISSIONERS COURT MEETING: the meeting will be live on the Harrison County Judge's facebook page as listed below:

[facebook.com/harrisoncountyjudge](https://www.facebook.com/harrisoncountyjudge) beginning at 8:00 a.m. April 1, 2020.

How to participate in Video Conference:

Harrison County is utilizing the Zoom video conferencing service to present the meeting on April 1, 2020 as follows:

Join Zoom Meeting

<https://zoom.us/j/374350319?pwd=RUxSd2w4U2d6cnhxKzRPVi8xWWVmQT09>

Meeting ID: 374 350 319

Password: 917888

How to participate by Audio Conference by Telephone:

One tap mobile

+13462487799,,374350319# US (Houston)

+16699006833,,374350319# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 253 215 8782 US

Meeting ID: 374 350 319

Find your local number: <https://zoom.us/u/aid9fosAt>

Also, there will be an audio recording of the meeting and if anyone would like a copy of said recording they may contact the County Judge's Office.

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 1st DAY OF April, 2020**

BE IT REMEMBERED that at 8:00 a.m. on the 1st day of April 2020, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same. Public Notice that this Commissioners Court Meeting would not be open to the public due to (Covid-19). Harrison County will be managing the Court Meeting by Video/Telephone Conference or by Facebook.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:
American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk

Bailiff:

Announcements:

Public Comments:

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by Judge Chad Sims at 8:05 a.m.

ITEM A: County Auditor:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-99

- 1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1
-

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2019-100

- 2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2
-

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-101

- 3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. No Exhibit
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ITEM B: County Clerk

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
Motion carried unanimously (4-1)
Comm. Hatfield abstained
Order #2020-102

- 3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Commissioner's Court Minutes for February 19, 2020, February 28, 2020, March 11, 2020 and March 12, 2020. Exhibit B-1
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ITEM C: Road and Bridge Department:

Administrative Report: No action to be taken ---concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment. Exhibit C

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-103

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve personnel changes for the Harrison County Road and Bridge Department. Exhibit C-1

Motioned by Comm. Mauldin
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-104

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Department as follows

Blocker Crossroads WSC
Gum Springs WSC
MK Pipeline, LLC

Marcella Lane, CR 1015
Walkers Mill Road, CR 3705
Candyman Road, CR 1219

Exhibit C-2

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-105

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Preliminary Plat for the Subdivision "Robin's Trail" with lots facing FM 450 and Central School Road, CR 3702, located in Pct 3. Exhibit C-3

ITEM D: Sheriff's Department:

Administrative Report: No action to be taken ---- concerning the status reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners. No Report

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-106

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the yearly renewal maintenance agreement for generators at the Main Jail and Annex Jail in the amount of \$4,472.00 per the exiting elected official expenditure order. Exhibit D-1

ITEM E: Maintenance Department:

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. No Report

ITEM F: Information Technology:

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. Exhibit-F

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-107

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to expend Courthouse Security funds to replace 2 security cameras in the Main Courthouse Tax Office. Exhibit F-1

ITEM G: Fire Marshal:

Administrative Report: No action to be taken ---- concerning statue of OSSF permits; emergency management; solid waste site investigations. Exhibit-G

ITEM H: Human Resources:

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-108

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Personnel Actions as submitted by the Human Resources Department. Exhibit H-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-109

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Mandatory Direct Deposit for all of Harrison County Employees which will be included in Harrison County Personnel Policy, effective 4-1-2020. No Exhibit

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-110

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Prepaid Card Agreement for employees who do not maintain a financial account that qualifies for Mandatory Direct Deposit. Exhibit H-3

ITEM I: Purchasing:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
Motion carried (5-0)
All members voting in favor
Order #2020-111

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Solid Waste Disposal Site Operations for Bid # 2020-01 per recommendation sheet attached. Exhibit I-1

ITEM J: New Business:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-112

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2020 Title IV-E Contracts. Exhibit J-1

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-113

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve ratification to approve the Fuel Master Fuel Management System Maintenance Agreement at the Harrison County Airport. Exhibit J-2

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-114

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification relating to Harrison County personnel matters associated with the COVID-19 Virus. Exhibit J-3

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-115

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification of request to approve purchase and issue payment for SureTemp & Nellcor Dive 42NTB-E1 and Mobile Stand for Vital Signs 4700-60 per the Sheriff's Department subject to the exiting elected official expenditure order. Exhibit J-4

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-116

5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Proclamation declaring April as "Sexual Assault Awareness Month" in Harrison County. Exhibit J-5

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-117

6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Proclamation declaring April 2020 as "Child Abuse Awareness and Prevention Month" in Harrison County. Exhibit J-6

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-118

7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Declaration of a Local Disaster by the County Judge. Exhibit J-7

ADJOURNMENT:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 8:58 a.m.

ATTEST:



Elizabeth James, County Clerk
Harrison County, Texas

APPROVED:



Chad Sims, County Judge
Harrison County, Texas

Minutes approved on 4-29-2020.