



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

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Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2020 MAY -8 AM 11:18

ELIZABETH JAMES
CO. CLERK HARRISON CO.

BY DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at 9:00 a.m. on the 13th day of May, 2020, in the **Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the **Commissioners' Court** will consider all matters pertaining to **Harrison County business** and grant authorization for the **County Judge** to execute any and all documents as may come before said **Commissioner's Court** for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "RECOGNITION OF HARRISON COUNTY RETIREE BILL SMITH, BOOMAXE OPERATOR – R&B DEPARTMENT, FOR HIS DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY"

PUBLIC COMMENTS:

DECLARE A QUORUM PRESENT:

CALL TO ORDER

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.

B. COUNTY CLERK:

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s).
(no minutes submitted for meeting).

C. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken --- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Etex Telephone Coop, Inc
Etex Telephone, Inc.
West Harrison WSC
Eastex Telephone Coop
Elysian Fields WSC

519 Perkins Loop, CR4425
Patton Settlement Road, CR 4609
Noonday Road East, CR 3700
Floyd Evans CR 1203
Floyd Evans, CR 1203

3. Consideration and action to approve increasing the pay rate for the approved Temporary Slots for the Road and Bridge construction season to a Step and Range 15-3 effective beginning June 1, 2020.

D. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken --- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to purchase and issue payment to Endura in the amount of \$7,456.44 for chairs to be used in HSCO to be paid from Donation line item 100.409.4399.00.
2. Consideration and approval to pay and issue payment to Voyager in the amount of \$1053.90 from line item 100.561.4355.45 Grease and Gasoline for gas card utilized by Sheriff's Patrol Deputies.

E. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken --- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

F. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken --- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

G. FIRE MARSHAL:

Administrative Report: No action to be taken --- concerning status of OSSF permits; emergency management; solid waste site investigations.

H. PURCHASING:

1. Consideration and action pursuant to the terms and condition set forth to the RFP #2017-03 Food Service Provider agreement between Five Star Correctional Services and Harrison County, Five Star Correctional Services, Inc. is submitting a written notice of a price increase for the remaining year of the contract to come into effect June 11, 2020.

2. Consideration and action to approve the sealed bid specifications for Bid #2020-02 Seal Coat and to further authorize the Purchasing Agent to advertise the same.

3. Consideration and action to approve the Sealed Bid Specifications for Bid #2020-03 Fox Glove Lane Overlay Project and authorization for the Purchasing Agent to publish the same.

I. HUMAN RESOURCES:

1. Consideration and approval of Personnel Actions as submitted by the Human Resources Department.

J. NEW BUSINESS:

1. Consideration and action regarding the ratification of request to payment to Azalea Surgical Products, Inc. in the amount of \$2,975.00 for the purchase of 1500 MT-1 surgical masks and 500 KN95 masks.

2. Consideration and action regarding the ratification to replace antenna circuits in the HCSO dispatch in the amount of \$5,175.00 subject to exiting elected official expenditure order.

3. Consideration and action to approve the New Declaration of a Local Disaster, dated May 6, 2020 by the County Judge.

4. Consideration and action regarding the approval of Quote 4634263 for 6 Chevrolet Tahoe's and Quote 4634314 for 1 Chevrolet Tahoe for the Sheriff's department to be purchased and delivered after Oct 1, 2020 with said purchase to be included in the 2020-2021 budget.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: May 8, 2020

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 13th DAY OF May, 2020**

BE IT REMEMBERED that at 9:00 a.m. on the 13th day of May 2020, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas for the purpose of transacting any and all business that may lawfully be brought before the same.

Public Notice that this Commissioners Court Meeting would not be open to the public due to (Covid-19). Harrison County will be managing the Court Meeting by Video/Telephone Conference or by Facebook.

Invocation was led by Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4 /Video Conference
Becky Haynes,	County Auditor/Video Conference
Liz James,	County Clerk

Bailiff:

ANNOUNCEMENTS: "RECOGNITION OF HARRISON COUNTY RETIREE:

**BILL SMITH, A BOOM AXE OPERATOR FOR THE ROAD AND BRIDGE,
FOR THEIR DEDICATED SERVICE TO THE CITIZENS OF HARRISON COUNTY."**

Public Comments:

Declare A Quorum Present:

**When the following were heard and the following Orders passed:
Call to Order by Judge Chad Sims at 9:05 a.m.**

ITEM A: County Auditor:

Administrative Report: No action to be taken --- concerning the March 2020 Auditor's Report, the balances are unadjusted and unaudited. Exhibit A

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-151

- 1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1
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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2019-152

- 2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2
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Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-153

- 3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. Exhibit A-3
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ITEM B: County Clerk:

- 1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s). (No minutes submitted for meeting).**
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ITEM C: Road and Bridge Department:

Administrative Report: No action to be taken—Luke Davis, Harrison County Road Administrator, presented a report concerning the status of construction, maintenance, and repairs of county roads, bridges and right of ways; also concerning condition of equipment. (Shop Report) Exhibit-C

Crews are working on storm damage. We have also begun new gravel pit, the (Wells Pit) in precinct (2) getting ready to mine it for gravel and clay. Plans to start construction, on Monday, June 1, 2020.

Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-154

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Road and Bridge Department Personnel Report as submitted by Luke Davis for the period beginning April 23, 2020 through May 6, 2020, as submitted by the Harrison County Road Administrator. Exhibit C-1

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-155

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments follows:
Exhibit C-2

Etex Telephone Coop, Inc.	519 Perkins Loop, CR 4425
Etex Telephone, Inc.	Patton Settlement Road, CR 4609
West Harrison WSC	Noonday Road East, CR 3700
Eastex Telephone Coop	Floyd Evans CR 1203
Elysian Fields WSC	Floyd Evans, CR 1203

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-156

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve increasing the pay rate for the approved Temporary Slots for the Road and Bridge construction season to a Step and Range 15-3 effective beginning June 1, 2020. Exhibit C-3

ITEM D: Sheriff's Department:

Administrative Report: Report presented by Sheriff's Department concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners. No Report submitted.

Motioned by Comm. Ebarb
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-157

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the purchase and issue payment to Endura in the amount of \$7,456.44 for chairs to be used in HSCO to be paid from Donation line item 100.409.4399.00. Exhibit D-1

Donation was made by Texas Eastern 911

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-158

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment to Voyager in the amount of \$1,053.90 from line item 100.561.4355.45 Grease and Gasoline for gas card utilized by Sheriff's Patrol Deputies. Exhibit D-2

ITEM E: Maintenance Department:

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects. Exhibit-E

ITEM F: Information Technology:

Administrative Report: No action to be taken ---- Charles Nenner, Information Technology Manager, presented a report concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment. Exhibit-F

ITEM G: Fire Marshal:

Administrative Report: No action to be taken ----Duana Couch, Interim Fire Marshal, presented a report concerning statue of OSSF permits; emergency management; solid waste site investigations. Exhibit-G

ITEM H: Purchasing:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-159

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the terms and condition set forth to the RFP #2017-03 Food Service Provider agreement between Five Star Correctional Services and Harrison County. Five Star Correctional Services, Inc. is submitting a written notice of a price increase for the remaining year of the contract to go into effect June 11, 2020. Exhibit H-1

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-160

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specifications for Bid #2020-02 Seal Coat and to further authorize the Purchasing Agent to advertise the same. H-2

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-161

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Sealed Bid Specifications, with corrections made by Court this date, for 60 SY for Driveway transitions on Bid #2020-03 Fox Glove Lane Overlay Project and authorization for the Purchasing Agent to publish the same. Exhibit H-3

ITEM I: Human Resources:

Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-162

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Personnel Actions for March 26, 2020 thru May 6, 2020, as submitted by the Human Resources Department. Exhibit I-1

ITEM J: New Business

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-163

1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification of request to payment to Azalea Surgical Products, Inc. in the amount of \$2,975.00 for the purchase of 1,500 MT-1 surgical masks and 500 KN95 masks. Exhibit J-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-164

2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification to replace antenna circuits in the HCSO dispatch in the amount of \$5,175.00 subject to exiting elected official expenditure order. Exhibit J-2

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-165

3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the New Declaration of a Local Disaster, dated May 6, 2020, by the County Judge. Exhibit J-3

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2020-166

4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Quote 4634263 for (6) Chevrolet Tahoe's and Quote 4634314 for 1 Chevrolet Tahoe for the Sheriff's department to be purchased and delivered after October 1, 2020, with said purchase to be included in the 2020-2021 budget. Exhibit J-4

ADJOURNMENT:

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
All members voting in favor
Motion carried unanimously (5-0)

With no further business to come before the Court for consideration and action, the meeting was adjourned at 9:49 a.m.

ATTEST:



**Elizabeth James, County Clerk
Harrison County, Texas**

APPROVED:



**Chad Sims, County Judge
Harrison County, Texas**

Minutes approved on 6-10-20.