



**County Judge**

**CHAD SIMS**

**Harrison County**

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2020 SEP 11 AM 9: 54

BERNETH JAMES  
CO. CLERK HARRISON CO.

BY Am DEPUTY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 16<sup>th</sup> day of September, 2020, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**AMERICAN FLAG**

**TEXAS FLAG:** "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

**ANNOUNCEMENTS:**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**DECLARE A QUORUM PRESENT:**

**CALL TO ORDER:**

**AGENDA**

**A. AUDITOR:**

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll.
4. Consideration and approval for technical training for all JP's and their clerks for the fiscal year 2020-2021 to be paid for out of the JP Tech Fund.

5. Consideration and approval of the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison County audit services for the year ended September 30, 2020 and authorization for the County Judge to execute said engagement letter.

**B. COUNTY CLERK:**

1. Consideration and approval of transcribed minutes of Commissioner's Court Meeting(s) of August 19, 2020.

**C. ROAD AND BRIDGE DEPARTMENT:**

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.

2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Caddeaux Gathering, LLC  
Gum Springs WSC

Mt. Zion Baptist Church, CR 2711  
Redmon Road, CR 3418

3. Consideration and action to set a Public Hearing for STOP Sign Placement on Lonnie Williams Road, CR 1322, Pct. 1 and authorization to publish said notice.

**D. SHERIFF'S DEPARTMENT:**

1. Consideration and Acceptance of a donation by Texas Eastern 911 Network for HCSO Communication renovation for the Sheriff's Office in the amount of \$120,000.

2. Consideration and approval of the request by the Sheriff's Department to renew the Tobacco Enforcement Program (TEP) contract with Texas School Safety Center and authorization for the County Judge to execute said contract.

3. Consideration and approval of the items listed below subject to the Exiting Elected Official Expenditure Order for the Sheriff's Department:

a. Out of state travel for per diem in the amount of \$586.66 for Richard Koller to travel to Little Rock, Arkansas for a two week K-9 training course from September 28th – October 2<sup>nd</sup> and October 5<sup>th</sup> – October 9<sup>th</sup> with new K-9 Coffee.

b. Issue payment to Tx Fact, LLC in the amount of \$1,190 so Investigator Ronald Clinton and Investigator Timothy Livingston can attend Basic Criminal Investigation: Case Assignment to Courtroom. (\$595 for each student) This class will be held October 19<sup>th</sup>, 2020 to October 23<sup>rd</sup>, 2020.

c. Issue payment to Investigator Ronald Clinton and Investigator Timothy Livingston for per diem, as they attend the Basic Criminal Investigation: Case Assignment to Courtroom, in the amount of \$293.33 each for a total of 586.66.

d. Issue payment to Hampton Inn & Suites, 525 Plaza Dr., Trophy Club, Texas in the amount of \$451.44 for one hotel room for Investigator Ronald Clinton and Investigator Timothy Livingston to stay in October 18, 2020 to October 23, 2020 while they attend the Basic Criminal Investigation: Case Assignment to Courtroom.

**E. MAINTENANCE DEPARTMENT: NO ITEMS FOR APPROVAL**

**F. INFORMATION TECHNOLOGY: NO ITEMS FOR APPROVAL**

**G. FIRE MARSHAL: NO ITEMS FOR APPROVAL**

**H. PURCHASING: NO ITEMS FOR APPROVAL**

**I. HUMAN RESOURCES:**

1. Consideration and approval to pay 3 days (9/28, 9/29, & 9/30/2020) at the new rate that will be effective as of October 1, 2020.
2. Consideration and approval of Harrison County's TCDRS Plan Assessment for Plan Year 2021.
3. Consideration and approval to waiver the Payroll-tax deferral for Employer's and Employees.

**J. TREASURER:**

1. Consideration and action regarding the approval of Treasurer's Monthly Report for August, 2020 and authorization to publish on the county website pursuant to LGC Section 114.026.
2. Consideration and approval of the Harrison County Treasurer's Investment Report for August, 2020.

**K. ELECTIONS: NO ITEMS FOR APPROVAL**

**L. NEW BUSINESS:**

1. Consideration and action regarding the approval of the proposed 2021 Texas Eastern 9-1-1 Network Budget as approved by the Board of Managers.
2. Consideration and approval of the renewal agreement for the Aviation Support and Maintenance Services Agreement between DBT Transportation Services and Harrison County at an annual fee of 5,966.00 for term of five (5) years effective September 1, 2020 and expiring August 31, 2025.
3. Consideration and approval of the ratification in Open Court for the request by the Sheriff's Department to purchase 6 Glock 171's, 8 boxes of Force on Force 9mm red ammunition, 6 Force on Force bolt carriers and 8 boxes of Force on Force 5.56 marking ammunition from GT Distributors, Inc. in the amount of \$4,507.92 subject to the exiting elected official expenditure Order for the Sheriff's Department.

**M. EXECUTIVE SESSION:**

1. Call of Court to Executive Session pursuant to Government Code Section 551.071 (consultation with attorney), Section 551.072 (real property) and Section 551.074, (personnel matters) relating to Harrison County
2. Consideration and action relating to items discussed in executive session.

ADJOURN

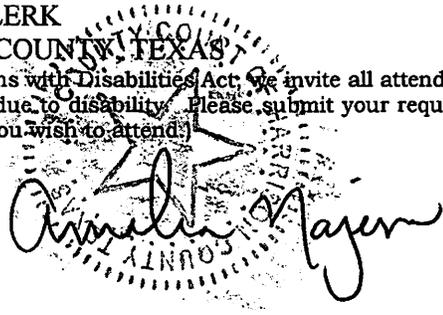
  
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CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: September 11, 2020

COUNTY CLERK  
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)



*Annular Najem*

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 16TH DAY OF SEPTEMBER, 2020**

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**BE IT REMEMBERED** that at 9:00 a.m. on the 16th day of September, 2020, the Honorable Commissioners' Court of Harrison County, Texas met in Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse, in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

Invocation was led by Judge Chad Sims.

**Pledge of Allegiance:**

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Becky Haynes,	County Auditor
Liz James,	County Clerk

**ANNOUNCEMENTS:**

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by Judge Chad Sims at 9:09a.m.

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**ITEM A: County Auditor:**

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-338

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers in the total of \$39,101.01 Exhibit A-1

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2019-339

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payment of Regular Bills. Exhibit A-2

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Motioned by Comm. Mauldin  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-340

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve County Payroll as submitted for payment. Exhibit A-3

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Motioned by Comm. Timmins  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-341

**4. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Technical training for all JP's and their clerks for the fiscal year 2020-2021 to be out of the JP Tech Fund. Exhibit A-4

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Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-342

**5. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Engagement Letter with Pattillo, Brown & Hill, LLP to provide Harrison Count audit services for the year ending September 30, 2020 and authorization for the County Judge to execute said engagement letter. Exhibit A-5

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**ITEM B: County Clerk:**

Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-343

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the minutes of the Regular Commissioners' Court Meeting of August 19, 2020 as submitted by the County Clerk, Liz James, and further, authorize the recording of such minutes in the permanent records of the County. Exhibit B-1

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**ITEM C: Road and Bridge Department:**

Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-344

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit C-1

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-345

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments follows:  
Exhibit C-2

Caddeaux Gathering, LLC  
Gum Springs WSC

Mt. Zion Baptist Church, CR 2711  
Redmon Road, CR 3418

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-346

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to set Public Hearing for "STOP" Sign Placement on Lonnie Williams Road, CR 1322, Pct. 1 and authorization to publish said notice. Exhibit C-3

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**ITEM D: Sheriff's Department:**

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-347

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Acceptance of a donation by Texas Eastern 911 Network for HCSO Communication renovation for the Sheriff's Office in the amount of \$120,000.

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-348

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the request by the Sheriff's Department to renew the Tobacco Enforcement Program (TEP) contract with Texas School Safety Center and authorization for the County Judge to execute said contract. Exhibit D-2

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**3. Consideration and approval of the items listed below subject to the Exiting Elected Official Expenditure Order for the Sheriff's Department:**

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-349

**3a. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve out of state travel for per diem in the amount of \$586.66 for Richard Koller to travel to Little Rock, Arkansas for a two week K-9 training course from September 28<sup>th</sup> -October 2<sup>nd</sup> and October 5<sup>th</sup>-October 9<sup>th</sup> with new K-9 Coffee. Exhibit D-3a

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-349

**3b. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to issue payment to Tx Fact, LLC in the amount of \$1,190 so Investigator Ronald Clinton and Investigator Timothy Livingston can attend Basic Criminal Investigation: Case Assignment to Courtroom. (\$595 for each student) This class will be held October 19<sup>th</sup>, 2020 to October 23, 2020. Exhibit 3-b

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-349

**3c. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to issue payment to Investigator Ronald Linton and Investigator Timothy Livingston for per diem. As they attend the Basic Criminal Investigation: Case Assignment to Courtroom, in the amount of \$293.33 each for a total of \$586.66. Exhibit 3-c

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-349

**3d. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to issue payment to Hampton Inn & Suites, 525 Plaza Dr., Trophy Club, Texas in the amount of \$451.44 for one hotel room for Investigator Ronald Clinton and Investigator Timothy Livingston to stay in October 18, 2020 to October 23, 2020 while they attend the Basic Criminal Investigation: Case Assignment to Courtroom. Exhibit 3-d

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**ITEM E: Maintenance Department: No Items For Approval**

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**ITEM F: Information Technology: No Items For Approval**

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**ITEM G: Fire Marshal: No Items For Approval**

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**ITEM H: Purchasing: No Items for Approval**

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**ITEM I: Human Resources:**

Motioned by Comm. Ebarb  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-350

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to pay 3 dates (9/28, 9/29, & 9/30/2020) at the new rate that will be effective as of October 1, 2020.

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Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-351

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Harrison County's Payroll-tax deferral for Employers and Employees. Exhibit I-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-352

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve waiver the Payroll –tax deferral for Employers and Employees. Exhibit I-3

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**ITEM J: Treasurer:**

Motioned by Comm. Timmins  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-353

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Monthly Report for July, 2020 and authorization to publish on the County website pursuant to LGC Section 114.026. Exhibit J-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-354

**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Treasurer's Investment Report for July, 2020. Exhibit J-2

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**ITEM K: Elections: No Items for Approval**

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**ITEM L: New Business**

Motioned by Comm. Mauldin  
Seconded by Comm. Timmins  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-355

**1. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the proposed 2021 Texas Eastern 9-1-1 Network Budget as approved by the Board of Managers. Exhibit L-1

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**2. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the renewal agreement for the Aviation Support and Maintenance Services Agreement between DBT Transportation Services and Harrison County at an annual fee of \$5,966.00 for term of five (5) years effective September 1, 2020 and expiring August 31, 2025.

No Action taken at this time.

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Motioned by Comm. Timmins  
Seconded by Comm. Mauldin  
All members voting in favor  
Motion carried unanimously (5-0)  
Order #2020-356

**3. IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the ratification in Open Court for the request by the Sheriff's Department to purchase 6 Glock 171's, 8 boxes of Force on Force 9mm red ammunition, 6 Force on Force bolt carriers and 8 boxes of Force on Force 5.56 marking ammunition from GT Distributors, Inc. in the amount of \$4,507.92 subject to the exiting elected official expenditure Order for the Sheriff's Department. Exhibit L-3

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Regular Session recessed at 9:37 a.m.

Executive Session Opened at 9:37 a.m.

Executive Closed at 11:07 a.m.

Regular Session reconvened at 11:07 a.m.

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**ADJOURNMENT:**

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Timmins and seconded by Commissioner Mauldin to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 11:08 a.m.

**ATTEST:**



Elizabeth James, County Clerk  
Harrison County, Texas

**APPROVED:**



Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on 10-13-20.