## HARRISON COUNTY ELECTIONS DEPARTMENT—CENTRAL COUNTING STATION PLAN

## FOR THE MAY 4<sup>TH</sup> CITY AND SCHOOL ELECTIONS

Purpose. Establish and implement a written plan for the orderly operation of the central counting station.

Location. Harrison County Elections Office located at 415 East Burleson, Marshall Texas.

The Early Voting Ballot Board and Central Counting Station will convene at 9 AM on Saturday May 4<sup>th</sup>, 2024.

The Early Voting Ballot Board will begin the process of inspecting signatures on early voting mail ballots on Wednesday April 24<sup>th</sup> to allow time for any needed corrections to applicant information.

First order of business on election day is to swear in all board members.

Then the board will review all the absentee ballots and will separate them from the voter information to protect the confidentiality of how every voter voted.

Once separated out, if there are any that are unclear as to voter intent, then the board must decide what that intent was.

Once ballots are accepted, they are then scanned and the results are revealed after 7 PM election day.

Also the board must verify the equipment serial and seal numbers from early voting and then scan the v drives from early voting, which is revealed after 7 PM election day.

Once the polls close, and all the returns are in from the polling locations, the EVBB and CCS will process the v-drives from Election Day and the results will be posted as soon as possible to <u>www.harisoncountytexas.org/elections</u> on the page for the May 4<sup>th</sup> City School Elections under the heading Early Voting-Unofficial.

The office results cannot be posted until after any late ABBM, FPCA and or provisional ballots are resolved. ABBM and FPCA can be counted one day late if postmarked day of or before Election Day. And if there are any provisional voters, due to ID, they have up to six days after the election to come to the HCEO and resolve.